

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



November 9, 2018

DIVISION MEMORANDUM

No. 777 s. 2018

**REGIONAL TRAINING OF TRAINERS (RTOT) FOR CAREER ADVOCATES ON
CAREER GUIDANCE TRENDS AND STRATEGIES**

To: Assistant Superintendents
Education Program Supervisors/Coordinators
District Supervisors/OICs
Secondary School Heads
Youth Formation Coordinators

1. For the information and guidance of all concerned, attached herewith is Regional Memorandum No. 827, s. 2018, entitled "**REGIONAL TRAINING OF TRAINERS (RTOT) FOR CAREER ADVOCATES ON CAREER GUIDANCE TRENDS AND STRATEGIES**" to be held on November 12-16, 2018 at the Crown Regency Hotel, Guadalupe, Cebu City.
2. Attached herewith is the List of Participants respectively for the Division of Cebu Province.
3. Secondary school heads are required to inform the said participants.
4. This memorandum serves as **Authority to Travel** to participants.
5. Immediate and wide dissemination of the contents of this Memorandum is desired.

For:

RHEA MAR A. ANGTUD, Ed.D, CESO VI
Schools Division Superintendent

ESTER A. FUTALAN, Ed.D.
OIC, Assistant Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent	(032) 255-4603
Asst. Schools Division Superintendent	(032) 414-7457
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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



OCT 31 2018

REGIONAL MEMORANDUM

No. 0827 s. 2018

REGIONAL TRAINING OF TRAINERS (RTOT) FOR CAREER ADVOCATES
ON CAREER GUIDANCE TRENDS AND STRATEGIES

To: Schools Division Superintendents
All Others Concerned



1. This Office through the Human Resource Development, Education Support Services, and Curriculum Learning Management Divisions will conduct the Regional Training of Trainers (RTOT) of Region VII Career Advocates on Career Guidance Trends and Strategies on November 12-16, 2018 at the Crown Regency Hotel, Guadalupe, Cebu City.
2. This activity aims to:
 - a. build the capacity of trainers to conduct the training of teachers and career advocates on career guidance trends and strategies;
 - b. acquire the techniques how to guide students on new career trends and opportunities; and
 - c. prepare each divisions' training implementation plan.
3. Schools Division Superintendents are required to submit the List of Participants on or before November 7, 2018 following the specified number below, using the enclosed template through giun.asp@gmail.com or fax at (032) 414-7399.

Division	Number of Required Participants
Cebu Province	40
Bohol	30
Negros Oriental	30
Cebu City	15
Bayawan City	12
Carcar City	12
Danao City	12
Dumaguete City	12
Lapu-lapu City	12
Mandaue City	12
Siquijor	12
Talisay City	12
Toledo City	12
Bais City	9
City of Bogo	9
Guihulngan City	9
City of Naga	9
Tagilaran City	9
Tanjay City	9

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“*ES&A 2015: Karapatan ng Lahat, Pananagutan ng Lahat*”

4. For proper guidance and reference of all concerned, enclosed are the following documents:
 - a. Enclosure No. 1 – Program Schedule Matrix (PSM)
 - b. Enclosure No. 2 – Program Management Team (PMT)
5. Participants are expected to be at the training venue on November 12, 2018 at 1:00 PM for the opening program. Trainers and facilitators are expected to report on Day Zero (November 11, 2018) for the final briefing and usual training preparations. First meal for the participants is lunch, while last meal to be served is lunch on November 16, 2018.
6. Board and lodging, travel expenses of trainers and facilitators, as well as other expenses of the training are chargeable against the downloaded funds, while travel expenses of participants are chargeable against local funds, subject to the usual accounting and auditing rules and regulations.
7. For queries and clarifications regarding the training, please contact Mr. Jun Pagal at (032) 414-7324.
8. This Memorandum served as Authority for RO7 personnel only.
9. For the information and compliance of all concerned.


SALUSTIANO T. JIMENEZ, CESO V,
OIC-ASSISTANT REGIONAL DIRECTOR
JULIET A. JERUTA, Ph.D., CESO IV
Director IV 

REGIONAL TRAINING OF TRAINERS (RTOT) OF REGION VII CAREER GUIDANCE TRENDS AND STRATEGIES

LIST OF PARTICIPANTS

Division: _____

Name	Position	Office/School	Email Address	Contact Number

Approved:

Schools Division Superintendent

REGIONAL TRAINING OF TRAINERS FOR CAREER ADVOCATES ON CAREER GUIDANCE TRENDS & STRATEGIES

November 12-16, 2018

Crown Regency Hotel, Guadalupe, Cebu City

PROGRAM MANAGEMENT TEAM (PMT)

Program Director	Dr. Juliet A. Jeruta
Assistant Program Director	Dr. Salustiano T. Jimenez
Program Manager	Dr. Salustiano T. Jimenez, <i>OIC Chief, ESSD</i>
Co-Program Managers	Mr. Misael Borghonia, <i>Chief, HRDD</i> Dr. Emilliano B. Elnar, Jr., <i>Chief, CLMD</i>
Asst. Program Managers	Dr. Maria Jesusa C. Despojo, <i>Chief, PPRD</i> Dr. Benjamin Tiongzon, <i>Chief QAD</i> Mr. Victor V. Yntig, <i>Chief, ASD</i>
Finance Manager	Mr. Aniano T. Bautista, <i>Chief FD</i>
Training Manager	Mr. Tomas T. Pastor, <i>EPS, HRDD</i> Mr. Rosario M. Pagal, Jr. <i>YFP Coord., HRDD</i>
Co-Training Managers	Dr. Rosa H. Cabotaje, <i>EPS, HRDD</i> Dr. Sinfronia R. Berdin, <i>EPS, HRDD</i> Dr. Judith Abellaneda, <i>EPS II, HRDD</i> Ms. Helen D. Sabino, <i>EPS II, HRDD</i> Dr. Berna Y. Ysulan, <i>PDD IV, ESSD</i>
Secretariat and Logistics Officers	Mrs. Roselle Aguilar, <i>HRDD, RO7</i> Mr. Czar Augustus Ariza, <i>FTAD, RO7</i>
QAME Team Leader	Dr. Benjamin Tiongzon
Quality Assurance, and Monitoring and Evaluation (QAME), and Program Management (PMT) Monitors	Dr. Eduardo Omaña, <i>QAD, RO7</i> Dr. Cynthia Miro, <i>QAD, RO7</i>

Career Guidance Trends and Strategies	
<i>Learning Facilitators</i>	<i>Process Observers / Class Managers</i>
Mr. Adolf Aguilar	Ms. Marina S. Bernasor
Ms. Nena Bardoquillo	Ms. Aian B. Dolauta
Ms. Immaculate B. Tadena	Ms. Shy Marie Araneta
Ms. Apple Mae Ridad	Ms. Emma B. Daño
Ms. Dulce Amor Rosario De Guzman	Ms. Carmelita B. Cortes
Ms. Loyda S. Posadas	Mr. Homer C. Flores
Ms. Nicah Maan M. Cuevas	Mr. Santiago Opone Jr.
Ms. TJ Marie L. Labastida	Ms. Paz Bacolod
Ms. Jorisa Nova C. Mata	Ma. Gielmelca E. Canson
Mr. Jone Ray Melgo	Ms. Kyssa Diane D. Minerales
Ms. Sheryl P. Baritua	Mr. Joel Duarte
Ms. Hermenegilda Malagapo	Ms. Ma. Shirley P. Dignos
Ms. Joesan M. Ramos	Mr. Rhonil S. Villarín
Ms. Estrella B. Icalina	Mr. Erwin Pinuto
Ms. Leana A. Rejuso	Ms. Novelyn Calunod
Ms. Ofelia V. Marfa	Ms. Lynn Larida
Ms. Marilou T. Dornila	Ms. Ristel Nicolae R. Carampatan
Ms. Kathleen Omoso	Ms. Loviemer Casipong
Ms. Iryll Mae Macahig	Mr. Darwin Bravante
Ms. Sherryl Evan M. Jaos	
Ms. Tina Agnes B. Dumas	
Ms. Ma. Cecilia P. Lopez	
Ms. Jeji A. Villegas	

REGIONAL TRAINING OF TRAINERS FOR CAREER ADVOCATES ON CAREER GUIDANCE TRENDS AND STRATEGIES
Crown Regency Hotel, Guadalupe, Cebu City | November 12-16, 2018

PROGRAM OF ACTIVITIES

Day/Time	CLUSTER 1	CLUSTER 2	CLUSTER 3	CLUSTER 4	CLUSTER 5
DAY 0 November 12, 2018 1:30 - 5:00 PM Arrival & Registration	DAY 1 Nov. 14, 2018				
	8:00 - 8:30 8:30 - 10:00				
	• Life Skills and Overview Mrs. Jeff Villegas	• Referral System Mrs. Immaculate B. Tadena	• Labor Market Mrs. Sheryl P. Barbus	• Job/Business Opportunities Mrs. Leana A. Refuso	• NCAE Interpretation Mrs. Ma. Cecilia Lopez
	• Career Guidance Program Activities with Parents and Community Mrs. Estrella Icalina/ Ofelia Maria	• Career Coaching Mr. Jose Rey F. Melgo	• Core-Values Its Integration to Career Guidance Program Mrs. Joriza Nova Mata	• Life Skills and Overview Mrs. Jeff Villegas	• Referral System Mrs. Immaculate B. Tadena
DAY 1 (Plenary Session) November 13, 2018	MANAGEMENT OF LEARNING				
8:00 - 10:00 AM Opening Program	LUNCHBREAK				
	12:00 - 1:00 1:00 - 1:30 1:30 - 3:00				
	• Labor Market Mrs. Sheryl P. Barbus	• Job / Business Opportunities Mrs. Leana A. Refuso	• UNIFAST and Other Scholarship Opportunities Miss TJ Marie L. Labastida Mrs. Mariou Doronila	• Career Guidance Program Activities with Parents and Community Mrs. Estrella Icalina/ Ofelia Maria	• Career Coaching Mr. Jose Rey F. Melgo
10:00 - 11:30 AM YFD Program Directions Mr. Rosario Pagat, Jr.	3:00 - 4:30	• Life Skills and Overview Mrs. Jeff Villegas	• NCAE Interpretation Mrs. Ma. Cecilia Lopez Mrs. Geremegilda Malagapo	• Labor Market Mrs. Sheryl P. Barbus	• Job / Business Opportunities Mrs. Leana A. Refuso
1:00 - 2:00 PM Rudiments for Career Guidance Planning Mrs. Jossan Ramos	DAY 2 Nov. 15, 2018				
	8:00 - 8:30 8:30 - 10:00				
	• UNIFAST and Other Scholarship Opportunities Miss TJ Marie L. Labastida Mrs. Mariou Doronila	• Career Guidance Program Activities with Parents and Community Mrs. Estrella Icalina/ Ofelia Maria	• Referral System Mrs. Immaculate B. Tadena	• Core-Values Its Integration to Career Guidance Program Mrs. Joriza Nova Mata	• Life Skills and Overview Mrs. Jeff Villegas
2:00 - 3:00 PM Approaches to CGP Mrs. Leana A. Refuso	10:00 - 11:30	• NCAE Interpretation Mrs. Ma. Cecilia Lopez Mrs. Geremegilda Malagapo	• Career Coaching Mr. Jose Rey F. Melgo	• UNIFAST and Other Scholarship Opportunities Miss TJ Marie L. Labastida Mrs. Mariou Doronila	• Core-Values Its Integration to Career Guidance Program Mrs. Joriza Nova Mata
	12:00 - 1:00 1:00 - 1:30 1:30 - 3:00				
	• Referral System Mrs. Immaculate B. Tadena	• Core-Values Its Integration to Career Guidance Program Mrs. Joriza Nova Mata	• Job / Business Opportunities Mrs. Maan Cuevas-Acajido	• NCAE Interpretation Mrs. Ma. Cecilia Lopez Mrs. Geremegilda Malagapo	• Labor Market Mrs. Sheryl P. Barbus
3:00 - 5:00 PM Facilitation Skills Mrs. Jyrl Macahip	3:00 - 4:30	• Career Coaching Mr. Jose Rey F. Melgo	• Life Skills and Overview Mrs. Jeff Villegas	• Referral System Mrs. Immaculate B. Tadena	• Career Guidance Program Activities with Parents and Community Mrs. Estrella Icalina/ Ofelia Maria
	DAY 3 Nov. 16, 2018				
	8:00 - 8:30 8:30 - 10:00				
	• Job / Business Opportunities Mrs. Maan Cuevas-Acajido	• NCAE Interpretation Mrs. Geremegilda Malagapo	• Career Guidance Program Activities with Parents and Community Mrs. Estrella Icalina/ Ofelia Maria	• Career Coaching Mr. Jose Rey F. Melgo	• UNIFAST and Other Scholarship Opportunities Miss TJ Marie L. Labastida Mrs. Mariou Doronila
Officer of the Day: Miss Joriza Nova Mata	10:00 - 11:30	• Communications Planning Mrs. Ma. Cecilia Lopez	• Communications Planning Mrs. Loida Rosales	• Communications Planning Mrs. Mariou Doronila	• Communications Planning Mrs. Jeff Villegas
	12:00 - 1:00 1:00 - 5:00				
	HOME SWEET HOME				
Class Manager :	Riziel Nicolae R. Carampatan PDO 1 - Tanjay City	Novelyn Chilonod PDO 1 - Siquitor	Carmelita Cortes PDO 1 - Carcar City	Emuna Dano PDO 1 - Carcar City	Marina Bemason PDO 1 - Bohol Province
Process Observer	Ailin Dolittle Angelita Remoldor	Bruin Pinula Ruby Jean Binauro	Sryn Marie Aranea Kysa Diane Nimeriez	Ma. Giemelca Cansan	Lynn Landa Remie Durano
	Mrs. Nena Bardoquillo	Mrs. Leana A. Refuso	Mrs. Tina Agnes Dumas	Mrs. Mariou Doronila	
	Mrs. Leana A. Refuso	Mrs. Joriza Nova Mata	Miss Dulce Maria De Guzman	Mrs. Ma. Cecilia Lopez	
	Miss Dulce Maria De Guzman	Mrs. Leana A. Refuso			

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Republic of the Philippines
Department of Education
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
 IPHO Bldg., Sudlon, Lahug, Cebu City



LIST OF PARTICIPANTS FOR CAREER GUIDANCE PROGRAM TRAINING
Crown Regency Hotel, Guadalupe, Cebu City
November 12-16, 2018

NO.	NAME	POSITION	OFFICE/SCHOOL	EMAIL ADDRESS	CONTACT NO.
1	Sadaya, Janice Luz Mae	Teacher Designate-Schl Guidance Course	Looc Norte NHS	jhan2087@gmail.com	9666411246
2	Labastida, Reggie	Registered Guidance Counselor	Buanoy NHS	reggielabastida@yahoo.com	9332888708
3	Gonzales, Lorena	Teacher Designate-Schl Guidance Course	Tuburan National High School	lorenatgonzales1972@yahoo.com	9330609526
4	Banquisio, Maritza	Guidance Coordinator designate	Bantayan National High School	maritzabanquisio@yahoo.com	9215148228
5	Gierran, Mellete	Registered Guidance Counselor	Calape NHS	melettegierran29@yahoo.com	9356969685
6	Sta. Rita, Jomae	Teacher Designate-Schl Guidance Course	Curva NHS	jomaesollano@gmail.com	9989583242
7	Vender, Celeste	Teacher Designate-Schl Guidance Course	Luyang NHS	celestevender5@gmail.com	9078500342
8	Cabrera, Merly	Teacher Designate-Schl Guidance Course	Santa Fe NHS	none	9192943679
9	Cole, Leah Marie	Teacher Designate-Schl Guidance Course	Juan Pamplona/Tabuelan NHS	jeahmarie.cole@yahoo.com	9303890955
10	Ibo, Christine	Teacher Designate-Schl Guidance Course	BORBON NATIONAL HIGH SCHOOL	none	9324172450
11	Bargayo, Catherine	Teacher Designate-Schl Guidance Course	CARMEN NHS- DAY	catherinebargayo@deped.gov.ph	9238375851
12	Melgo, Mabel	Teacher Designate-Schl Guidance Course	CATMON NATIONAL HIGH SCHOOL	mabelmelgo@yahoo.com	<u>9959261658</u>
13	Montecillo, Bernadeth	Teacher Designate-Schl Guidance Course	COMPOSTELA NHS	tadlen.madeth@yahoo.com	9506710858
14	Lopez, Analy	Teacher Designate-Schl Guidance Course	SCHOOL	analyseareslopez@yahoo.com	9235493720
15	Misterio, Nellyn	Registered Guidance Counselor	ARCELO MEMORIAL NHS- DAY	hyas2345678@gmail.com	9452935747
16	Cabezas, Raquel	Teacher Designate-Schl Guidance Course	SCHOOL	raquelcabezas@gmail.com	9215111893
17	Tradio, Jenny	Teacher Designate-Schl Guidance Course	MOHON NATIONAL HIGH SCHOOL	jennytradio@yahoo.com	9506230254
18	Soncados, Dave	Registered Guidance Counselor	DOÑA LILING NEIS MNHS	agnusdomini31@gmail.com	9291118097
19	Villareal, Ever Karla	Registered Guidance Counselor	BOLJOON NHS	everkarlahvill30@gmail.com	9327203744
20	Albos, Divina Michelle	Registered Guidance Counselor	Mantalongon NHS	none	none
21	Japitan, Charles	Registered Guidance Counselor	MINGLANILLA NHS	none	none
22	Luardo, Gaspara	Teacher Designate-Schl Guidance Course	OSLOB NHS	farahluardo09@gmail.com	9217337426
23	Sinoy, Chisa	Teacher Designate-Schl Guidance Course	SAN FERNANDO NHS	cbsinoy_09@yahoo.com	9497186814

24	Ondangan, Marita	Teacher Designate-Schl Guidance Course	Santander NHS	none	none
25	Timusan, Leonila	Teacher Designate-Schl Guidance Course	SIMALA NHS	none	none
26	Borjl, Jeny	Teacher Designate-Schl Guidance Course	ALCANTARA NHS	therealjoysarmiento@gmail.com	9238375716
27	Teves, Rachel	Teacher Designate-Schl Guidance Course	SANTA FILOMENA NHS	jeharra210@yahoo.com	9268728804
28	Manguilimotan, Emma	Teacher Designate-Schl Guidance Course	ALOGUINSAN NHS	emma.manguilimutan@gmail.com	9205458556
29	Batongmalaki, Maria Milagros	Teacher Designate-Schl Guidance Course	BADIAN NHS	none	9284062761
30	Aguilar, Anthony Gayo	Teacher Designate-Schl Guidance Course	TEOTIMO A. ABELLANA SR. MNHS	none	9333333995
31	Diwata, Lilia	Teacher Designate-Schl Guidance Course	BITOON NHS	diwatalilia@gmail.com	9325688060
32	Mascardo, Ma. Jisselle	Teacher Designate-Schl Guidance Course	GUIWANON NHS	riajissele19@gmail.com	9324090778
33	Dumangcas, Jocelyn Ramonita	Teacher Designate-Schl Guidance Course	MONTAÑEZA NHS	jocelyn.dumanglas@yahoo.com	9163389629
34	Molon, Meah	Teacher Designate-Schl Guidance Course	MOALBOAL NHS	meah.molon@deped.gov.ph	9391678850
35	Songcajo, Anna Lou	Teacher Designate-Schl Guidance Course	PINAMUNGAJAN NHS(DAY)	annalouslysongcajo@gmail.com	9219607291
36	Llego, Maria Soledad	Teacher Designate-Schl Guidance Course	RONDA NHS	llegomariasoledad@gmail.com	9423470537
37	Gerzon, Marisa	Teacher Designate-Schl Guidance Course	SAMBOAN NHS	marisavillaringar@gmail.com	9327927620
38	Pitogo, Cheryl Marie	Teacher Designate-Schl Guidance Course	ARGAO NATIONAL HIGH SCHOOL	cheryl.pitogo@deped.gov.ph	9431431331
39	Damole, Victoria	Teacher Designate-Schl Guidance Course	ALCOY NATIONAL HIGH SCHOOL	none	9333570216
40	Leyson, Flora	Teacher Designate-Schl Guidance Course	Madridejos NHS	floraleyson@gmail.com	9062544026

Approved:

For:

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

ESTER A. FOTALAN, Ed. D.
OIC, Assistan Schools Division Superintendent

