

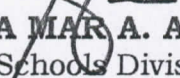
September 12, 2018

DIVISION MEMORANDUM
No. 782, s. 2018

CEBU PROVINCIAL PTA FEDERATION SPECIAL MEETING

To: Assistant Superintendents
Chiefs, SGOD and CID
Education Program Supervisors
SEPS/EPS II
District Supervisors/OICs/ Caretakers
Public Elementary School Heads
Public Secondary School Heads

1. This Office announces the conduct of **Cebu Provincial PTA Federation Special Meeting** on November 13, 2018. The venue of the said activity will be at the Vice-Governor's Office, Legislative Building, Cebu Provincial Capitol, Cebu City.
2. The participants of this meeting are the Presidents of every Municipal Federation only (one per Municipality), strictly no substitute and we are only expecting 44 Participants.
3. The PSDSs and School Heads are accountable of the absence in attendance of the participants
4. Travelling and other incidental expenses incurred by the participants shall be chargeable against PTA Fund subject to availability of funds and the usual accounting and auditing rules and regulations.
5. This Memorandum will serve as your Authority to Travel.
6. Wide dissemination and strict compliance of this Memorandum is hereby directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent