



DEPARTMENT OF EDUCATION

DIVISION OF CEBU PROVINCE

SUDLON, LAHUG, CEBU CITY

December 27, 2018

DIVISION MEMORANDUM

No. 905 s. 2018

**PRE-SOLIDARITY CONFERENCE OF ALL COACHES AND MAPEH COORDINATORS,
IN ALL SPORTS EVENTS TO BE COMPETED DURING THE 2018 CEBU
PROVINCIAL SPORTS MEET**

To: Assistant Superintendents
Chiefs, CID and SGOD
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools

1. In preparation for the smooth conduct of the 2018 Cebu Provincial Sports Meet, this Office will hold a One-Day Pre-Solidarity Conference of All Coaches, Assistant Coaches and Chaperons on December 27, 2018 at the Municipality of Carmen.
2. Participants to this conference are all District Sports Coordinators and coaches in all sports events to be competed during the 2018 Provincial Sports Meet to be held at the Municipality of Carmen from January 6-11, 2018.
3. The conference shall start at exactly 9:00 in the morning at Carmen Municipal Gymnasium.
4. All participants are directed to be at the venue on time.
5. All TMs and ATMs are enjoined to prepare their Manual of operations and other materials to be given to the coaches.
7. PSDSs and School Heads are directed to ensure 100% attendance of the coaches and MAPEH Coordinators since coaches' and athletes' IDs will already be distributed and issued.
8. Participants to this Pre-solidarity conference shall be granted **one-day service credit** for their attendance.
9. This Memorandum serves as Authority to Travel of the participants.
10. Traveling, food and other incidental expenses of the participants shall be chargeable against Local School MOOE/SEF, subject to the usual accounting and auditing rules and regulations.
- 11.. Immediate and wide dissemination of this Memorandum is desired.


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