



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Bldg., Sudlon, Lahug, Cebu City



January 11, 2019

**DIVISION MEMORANDUM**

No. 026, s. 2019

**REMINDER ON DATA PRIVACY**

**TO: Assistant Schools Division Superintendents  
Chiefs, Functional Divisions  
Education Program Supervisors/Coordinators  
Public Schools Division Supervisors (PSDSs)/OICs  
Principal/Heads of Secondary Schools  
Teachers and All Others Concerned**

1. For information and guidance of all concerned, attached is an URGENT Memorandum from DepEd Regional Office re: REMINDER ON DATA PRIVACY.
2. Everybody is advised **not** to disclose private and personal information to certain Private Lending Institutions (PLIs) requiring DepEd's teaching and non-teaching personnel to submit their email addresses and password for the sake of loan processing.
3. Please be aware that such personal information is covered under Republic Act No. 10173 also known as "*Data Privacy Act of 2012.*"
4. Immediate dissemination of this memorandum is desired.

  
RHEA MARA ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



**URGENT**

## MEMORANDUM

**TO :** SCHOOLS DIVISION SUPERINTENDENTS

**SUBJECT :** REMINDER ON DATA PRIVACY

**DATE :** January 10, 2019

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It has come to the attention of this Office that some Private Lending Institutions (PLIs) is requiring DepED personnel (teaching and non-teaching) to submit their email addresses and password in the processing of loans.

In view of this, you are hereby advised to inform the teachers and other DepEd personnel in your area of jurisdiction to be aware that personal information such as email addresses, password, personal numbers, ATM cards and other peculiar personnel information that would identify the person is covered under Republic Act No. 10173 known as the "Data Privacy Act of 2012".

SALUSTIANO T. JIMENEZ, LLB, CESO VI  
OIC-Assistant Regional Director