



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



January 17, 2019

DIVISION MEMORANDUM

No. 035, s.2019

1st DIVISION EXECUTIVE CONFERENCE 2019

To: Assistant Superintendents
Division Chiefs
Education Program Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. The 1st Division Executive Conference (ExeCon) for CY 2019 is scheduled on the following dates:

Districts	Date		Venue	In-charge
Southern Districts (Minglanilla to Pinamungajan)	January 31, 2019		Pavilion, Ecotech Center	Badian & Alcantara
Northern Districts (Cordorva to Balamban including the islands of Camotes and Bantayan)	February 1, 2019		Pavilion, Ecotech Center	Asturias 1 & 2

2. Participants to this one-day conference are : ASDSs, Division Chiefs, Education Program Supervisors (EPSs), Senior Educations Program Specialists (SEPSs), Education Program Specialists II (EPSs II), EPS-ALS, Section Heads, District Supervisors and School Heads for both elementary and secondary. No proxy is allowed. Participants to the ExeCon are advised to come in their corporate attire.

3. Host districts are directed to prepare the folders and other necessary attachments on the schedules below:

January 30, 2019 - Badian & Alcantara

January 31, 2019 - Asturias 1 & 2

4. Prior to the ExeCon, the undersigned is convening the Division Management Committee (ManCom) on January 29, 2019 to discuss the ExeCons's agenda at the Division Social Hall.
5. Participants to the ManCom are: ASDSs, Division Chiefs, Division Supervisors, SEPSs, and Section Heads.
6. A registration fee in the amount of Six Hundred Pesos (**Php600.00**) shall be collected from each participant from the field to defray the expenses for one meal and two snacks (AM/PM).
7. Expenses incurred in the holding of the ExeCon and ManCom such as meals, and snacks of Division MOOE. Travel, registration fee and other incidental expenses from each participant are chargeable to Division/School MOOE funds subject to availability and the usual accounting and auditing rules and regulations.
8. Immediate and wide dissemination of this memorandum is desired.


RHEA MARIA ANGTUD, Ed. D., CESO VI
Schools Division Superintendent