



**DIVISION MEMORANDUM**

**January 23, 2019**

No. 051, s. 2019

**SUBMISSION OF LIST OF NEWLY-ESTABLISHED PUBLIC SCHOOLS IN 2018  
THAT WILL OPERATE IN SCHOOL YEAR (SY) 2019-2020**

**TO: Assistant Schools Division Superintendents  
Chiefs, Functional Divisions  
Education Program Supervisors/Coordinators  
Public Schools Division Supervisors (PSDSs)/OICs/Caretakers  
Principal/Heads of Elementary and Secondary Schools  
All Others Concerned**

1. Please find herewith the Regional Memorandum No. 0038, s. 2019; dated January 21, 2019, the field is hereby required to submit their respective list of newly-established public schools which shall begin to operate in SY 2019-2020. The data that will be gathered shall be used to compute the appropriate School Maintenance and Other Operating Expenses (MOOE) to be allotted.
2. Data or report shall be submitted to the office of ASDS Cartesa M. Perico and shall be consolidated by the School Governance and Operations Division – Planning and Research Section (SGOD-PRS) to the Regional Office (RO) using the template provided at <http://www.deped.in/tempNEPS1920>. Submission of the template (.xls or .xlsx file format ONLY) and scanned copy of the permits (consolidated into one folder and compressed using .zip or .rar file format) shall only utilize the Google Form Platform found under this link <http://www.deped.in/NEPS1920>.
3. Deadline for submission of the required outputs shall be on January 25, 2019. Failure to submit shall be construed as WAIVER to the appropriation of the School MOOE for SY 2019-2020.
4. Wide dissemination of this memorandum is desired.

  
**RHEA MARIA A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
REGION VII, CENTRAL VISAYAS

Policy, Planning and Research Division

JAN 21 2019



**REGIONAL MEMORANDUM**

No. **0038** s. 2019

**SUBMISSION OF LIST OF NEWLY-ESTABLISHED PUBLIC SCHOOLS IN 2018  
THAT WILL OPERATE IN SCHOOL YEAR (SY) 2019-2020**

TO: Schools Division/City Superintendents

1. In line with Memorandum (Ref. No. DM-PFO-2019-00030), all Schools Division Offices (SDOs) shall submit their respective list of newly-established public schools which shall begin to operate in SY 2019-2020. The data that will be gathered shall be used to compute the appropriate School Maintenance and Other Operating Expenses (MOOE) to be allotted.
2. Data shall be gathered by the SDO M&E Unit or Division Private School Coordinator and shall be consolidated by the Planning & Research Unit using the template provided (<http://www.deped.in/tempNEPS1920>). Submission of the template (.xls or .xlsx file format only) and scanned copy of the permits (consolidated into one folder and compressed using .zip or .rar file format) shall only utilize the Google Form platform found under this link (<http://www.deped.in/NEPS1920>).
3. Deadline for submission of the required outputs shall be on 18 January 2019 at exactly 12:00 nn. Failure to submit shall be construed as WAIVER to the appropriation of the School MOOE for SY 2019-2020.
4. For immediate dissemination and consolidation.

  
SALUSTIANO F. JIMENEZ, CESO VI  
OIC-ASSISTANT REGIONAL DIRECTOR  
JULIET A. JERUTA, Ph.D., CESO IV  
Director IV, Regional Director 

PPRD / JAWAUCD:ccofj

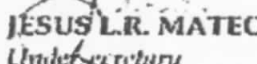


Republic of the Philippines  
**Department of Education**

**Tanggapan ng Pangalawang Kalihim**  
Office of the Undersecretary

**MEMORANDUM**  
**DM-PFO-2019-0003D**

**TO:** ARMM REGIONAL SECRETARY  
REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHER CONCERNED

**FROM:**   
JESUS L.R. MATEO  
Undersecretary

**SUBJECT:** *Submission of the List of Newly-Established Public Schools in 2018 that will Operate in School Year (SY) 2019-2020*

**DATE:** 10 January 2019

This is in reference to the issuance of the Department of Budget and Management (DBM) Budget Circular Letter No. 2019-1 re: *Release of Funds for the First Quarter of Fiscal Year (FY) 2019*, in response to the pending approval of FY 2019 General Appropriations Bill in the Congress and as to the used of the reenacted budget.

The Department recognized that the abovementioned matter has an effect to the allocation of the Department on the School Maintenance and Other Operating Expenses (MOOE), specifically, for newly-established public schools in 2018. Thus, to provide MOOE allocation for the said schools, the Department deemed that it is necessary to request such to the DBM for budgeting.

In this regard, all Schools Division Superintendents are directed to **submit a list of all newly-established public schools that will operate in SY 2019-2020 with the legal basis** which shall be forwarded by the School Governance and Operations Division-Planning and Research Section (SGOD-PRS) to the Regional Office (RO). The Policy, Planning and Research Division (PPRD) in the RO shall consolidate and submit the said list to the Education Management Information System Division-Planning Service (EMISD-PS) through e-mail address [ps.emisd@deped.gov.ph](mailto:ps.emisd@deped.gov.ph) on or before 18 January 2019.

Should you have any clarifications or inquiries, your designated focal person may contact EMISD-PS at telephone numbers (02) 638-2251 or (02) 635-3986; or through the e-mail address provided.

For immediate attention and appropriate action.

EMISD/ps

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