



Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



February 4, 2019

**DIVISION MEMORANDUM:**

No. 071 s. 2019

To: **Assistant Superintendents  
Education Supervisors / Coordinators  
District Supervisors / OICs  
Elementary and Secondary School Heads**

Subject: **FOLLOW UP ON THE FILLED-UP FORMS FOR THE INVENTORY  
OF CLASSROOMS**

As per OUA Memo No. 01-0119-0082 dated January 23, 2019 which is in line with the establishment of baseline data for classroom inventory, the DepED had acquired the services of Nielsen, a global information and measurement company to conduct validation and inventory of classrooms in DepED elementary and secondary schools.

The total number of schools that should be submitted for submission by Nielsen is 47,000. However, only 40,000 schools have been submitted with complete validation while the remaining 7,000 schools has not yet been submitted.

Nielsen Company had provided two forms such as the 1.) Ready form 2.) Not yet available form to be filled up on the school level by the Principal or the School Head.

Since there are still 7,000 schools that have not been validated / have not submitted inventory form, it is requested that filled-up forms be submitted to this Office through the **Education Facilities Section** on or before **February 15, 2019**.

Attached are the forms disseminated to the school level and the list of schools with no submitted validation.

For compliance of all concerned. Thank you.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

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CN	Region	Division	School_id	cointegrated_id	municipality	School_name
118983	Region VII	Cebu	118964		ASTURIAS	Agbanga ES
119649	Region VII	Cebu	119825		TUBURAN	Amatugan ES
119650	Region VII	Cebu	119826		TUBURAN	Antipolo ES
119652	Region VII	Cebu	119828		TUBURAN	Bangkito PS
119631	Region VII	Cebu	119807		TUBURAN	Bulwang ES
118964	Region VII	Cebu	118945		ARGAO	Butong ES
118906	Region VII	Cebu	118884		ALEGRIA	Cagay-an PS
119716	Region VII	Cebu	187035		BALAMBAN	Caningag PS
118910	Region VII	Cebu	118888		ALEGRIA	Dugyan Primary School
119657	Region VII	Cebu	119833		TUBURAN	Gaang ES
119658	Region VII	Cebu	119834		TUBURAN	Gimama-a ES
119660	Region VII	Cebu	119836		TUBURAN	Kabangkalan ES
119661	Region VII	Cebu	119837		TUBURAN	Kagbao PS
119305	Region VII	Cebu	119405		GINATILAN	Kagsing ES
119635	Region VII	Cebu	119811		TUBURAN	Kalangahan ES
119662	Region VII	Cebu	119838		TUBURAN	Kalunsing ES
119663	Region VII	Cebu	119839		TUBURAN	Kamansi ES
119664	Region VII	Cebu	119840		TUBURAN	Kan-an PS
119666	Region VII	Cebu	119842		TUBURAN	Kaorasan PS
118970	Region VII	Cebu	118951		ARGAO	Langub ES
119583	Region VII	Cebu	119733		SOGOD	Lantawan ES
119668	Region VII	Cebu	119844		TUBURAN	Mag-antoy ES
119669	Region VII	Cebu	119845		TUBURAN	Mag-atubang PS
119670	Region VII	Cebu	119846		TUBURAN	Maghan-ay PS
119586	Region VII	Cebu	119737		SOGOD	Manahaw Primary School
119642	Region VII	Cebu	119818		TUBURAN	Montealegre ES
118980	Region VII	Cebu	118961		ARGAO	Sumaguan ES
119676	Region VII	Cebu	119852		TUBURAN	Sumon ES
119677	Region VII	Cebu	119853		TUBURAN	Tomugpa PS
118982	Region VII	Cebu	118963		ARGAO	Tulang PS
142441	Region VII	Cebu	303025		MEDELLIN	Almacen-Torrevillas National High
142468	Region VII	Cebu	303059		TUBURAN	Montealegre NHS
142544	Region VII	Cebu	312421		BANTAYAN	Bantayan Science High School Philippine Science High School Central
142569	Region VII	Cebu	330517		ARGAO	Visayas Campus

**Department of Education**

**SCHOOL PROFILE**

School ID : \_\_\_\_\_  
 School Name : \_\_\_\_\_  
 School Address : \_\_\_\_\_  
     Barangay : \_\_\_\_\_  
     Street : \_\_\_\_\_  
     City/ Municipality : \_\_\_\_\_  
     District : \_\_\_\_\_  
     Division : \_\_\_\_\_  
     Region : \_\_\_\_\_  
     Province : \_\_\_\_\_

PROFILE	Q1. Number of Enrollees in 2017		Q2. Number of Graduates in 2017		Q3. Number of Indigenous People Studying in 2017	
	Males	Females	Males	Females	Males	Females
<b>TOTAL</b>						
Kinder						
Grade 1						
Grade 2						
Grade 3						
Grade 4						
Grade 5						
Grade 6						
Grade 7						
Grade 8						
Grade 9						
Grade 10						
Grade 11						
Grade 12						
Non-Graded Classes						
<b>TOTAL</b>	<b>2015</b>			<b>2016</b>		
Q4. Enrollees						
Q5. Graduates						

Q6. Number of students living within (SPECIFIED DISTANCE) ...

DISTANCE	Total Students	Indigenous People
2 km radius and below from school		
2.1 to 5 km radius from school		
5.1 km radius and beyond from school		

Q7. In which indigenous groups do the students belong? Encircle all answers that apply.

- |           |                    |                   |
|-----------|--------------------|-------------------|
| 1 Badjao  | 10 Kalagan         | 19 Subanon        |
| 2 B'laan  | 11 Kalinga         | 20 T'boli         |
| 3 Bontoc  | 12 Kankanaey       | 21 Teduray        |
| 4 Gaddang | 13 Luwa'an         | 22 Tingulian      |
| 5 Ibaloi  | 14 Mangyan         | 23 Tumadok        |
| 6 Ifugao  | 15 Manobo          | 24 Yakan          |
| 7 Igorot  | 16 Matigsalug      | 25 Others         |
| 8 Ilongot | 17 Palawan Tribes  | 26 No IP Students |
| 9 Isneg   | 18 Sama Banguingui |                   |

Q8. Headcount of Security Personnel and Technician

ICT Coordinator \_\_\_\_\_  
 Security Guard \_\_\_\_\_  
 Watchman/Tanod \_\_\_\_\_



**Department of Education**

**SCHOOL PROFILE**

**Q9. Headcount of Teachers**

Total \_\_\_\_\_  
 Nationally-paid \_\_\_\_\_  
 Locally-paid \_\_\_\_\_

SUBJECTS	Number of Teachers Teaching the Subject	Number of Teachers with Major/ Minor in the Subject Taught
Filipino		
English		
Mathematics		
Science		
Computer/ ICT		
EPP/ TLE		
Araling Panlipunan (AP)		
Edukasyon sa Pagpapakatao (EsP)		
HEKASI		
MAPEH		

JHS AND SHS	Number of Teachers Teaching the Subject	Number of Teachers with Major/ Minor in the Subject Taught
<b>HOME ECONOMICS</b>		
Beauty Care		
Caregiving		
Cookery		
Dressmaking		
Front Office Services		
Handicraft		
Household Services		
Travel Services		
Wellness Massage		
<b>AGRI-FISHERY ARTS</b>		
Agri-Crop Production		
Animal Production		
Aquaculture		
Fish Processing		
Horticulture		
<b>INDUSTRIAL ARTS</b>		
Automotive Servicing		
Carpentry		
Consumer Electronics Servicing		
Electrical Installation and Maintenance		
Masonry		
Plumbing		
Refrigeration and Airconditioning		
Shielded Metal Arc Welding		
<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>		
Computer Hardware Servicing		
Contact Center Services		
Illustration		
Technical Drafting		

**Q10A. Does your school have a material recovery facility (recycling)?**

- 1 Yes
- 2 No

**Q10B. Does your school have a drainage system and/or canal?**

- 1 Yes
- 2 No



Department of Education

**SCHOOL PROFILE**

**Q11. What are the available transportation going to school? Encircle all answers that apply.**

- |                           |                              |
|---------------------------|------------------------------|
| 1 Animal-driven carriage  | 6 Jeepney                    |
| 2 Bicycle                 | 7 Motorcycle                 |
| 3 Boat/ Raft              | 8 Pedicab/ Tricycle          |
| 4 Bus                     | 9 Train (i.e. MRT/ LRT/ PNR) |
| 5 Grab/ Taxi/ Private Car | 10 None                      |

**Q12. How far is the school gate to the nearest concrete road pavement? Please answer in km.**

**Q13. Which of the following vehicles can access the road going to the school? Encircle all answers that apply.**

- 1 10-wheeler truck
- 2 Bus
- 3 Jeepney

**Q14. Which of the following best describes the state of the Barangay Health Station in your school? Encircle one answer that applies.**

- 1 Complete
- 2 Partially constructed
- 3 Unfinished/ Abandoned
- 4 No school-based Barangay Health Station

**Q15. Are there incidences of armed conflict in the community in the past 12 months?**

- 1 Yes
- 2 None



Department of Education

**BUILDING INVENTORY MODULE**

Q16. Total Number of Buildings \_\_\_\_\_

*If school has more than 10 buildings, please see additional sheets provided at the end*

BUILDING	BUILDING 1	BUILDING 2	BUILDING 3	BUILDING 4	BUILDING 5	BUILDING 6	BUILDING 7	BUILDING 8	BUILDING 9	BUILDING 10
Q17. Number of Floors/ Storey										
Q18. Number of Classroom										
Q19. Building Design <i>(Please refer to the answer guide)</i>										
Q20. Area occupied by the building (in sq meters)										
Q21. Roofing Type <i>(Gable or Slab-type)</i>										
Q22. Building Condition <i>(Please refer to the answer guide)</i>										
Q23. Construction Year Started										
Q24. Construction Year Completed										
Q25. Latest Reconstruction Year										
Q26. If there's on-going reconstructions in the building, cite Funding Source <i>(Please refer to the answer guide. If not applicable, input N/A.)</i>										



Department of Education

**BUILDING INVENTORY MODULE**

Q27. Number of Rooms (per building)

BUILDING	BUILDING 1	BUILDING 2	BUILDING 3	BUILDING 4	BUILDING 5	BUILDING 6	BUILDING 7	BUILDING 8	BUILDING 9	BUILDING 10
Makeshift rooms (rooms made of temporary structure)										
Administrative Office										
Audio-Visual Room										
Canteen										
Clinic										
Computer Laboratory										
Conference Room										
District Supervisor's Office										
Faculty Room/ Teacher's Room										
Guidance Office										
Home Economics Laboratory										
Industrial Arts										
Library										
Multi-Purpose Hall										
Principal's Office										
Science Laboratory										
Speech Laboratory										
Supply Room										

	Number of Functional				Number of Non-Functional
	Male	Female	Shared/Communal	Total of Functional	
Q28A. TOILETS					
Q28B. TOILET BOWLS/ URINALS					
Q28C. WASHING FACILITIES					



Department of Education

**BUILDING INVENTORY MODULE**

**Q29. Number of new building currently under construction**

*If there is none, skip to Q33.*

**Q30. What are the funding source of the new building currently under construction? Encircle all answers that apply.**

- 1 PTA (Parent Teacher Association)
- 2 SEF (Special Education Fund)/ LGU (Local Government Unit)
- 3 MOOE (Maintenance and Other Operating Expenses)
- 4 Local Private Sector
- 5 Congress
- 6 Foreign Fund/ Donor

**Q31. Total Number of Instructional Classroom in the new building currently constructed based on plan**

**Q32. Total Number of Non-Instructional Classroom in the new building currently constructed based on plan**





## Department of Education

### BUILDING INVENTORY MODULE

In answering Q19, Q22 and Q26, please refer to the answer guide below.

#### Q19. Building Design

- 1 Army Type School Building
- 2 Bagong Lipunan I
- 3 Bagong Lipunan II
- 4 Bagong Lipunan III
- 5 DECS 1 Room Building
- 6 DepED Multi-Storey School Building
- 7 DepED School Building (Modified)
- 8 DepED School Building (Standard)
- 9 DOST Science Laboratory Building
- 10 Economic Support Fund (ESF) Building
- 11 Educational Facilities Improvement Program (EFIP) – JICA
- 12 Fabricated Vigorous Room 2000
- 13 Federation of Filipino Chinese Chamber of Commerce and Industry, Inc. (FFCCCI) “Barrio School”
- 14 FVR 2000
- 15 Gabaldon Type
- 16 GOJ-EFIP Building
- 17 GOJ-TRSBP Building
- 18 Imelda Type
- 19 Learning and Public Use School Building (LAPUS)
- 20 Little Red School House
- 21 Magsaysay Type
- 22 Marcos Type
- 23 Multi-Purpose Workshop Building
- 24 PAGCOR Building
- 25 Pre-School/Kindergarten Building
- 26 Public-Private School Infrastructure Project (PSIP School Building)
- 27 RP-US Bayanihan
- 28 SB Readily Assembled Multi-Optima Shelter (RAMOS)
- 29 SBP4BE Building - AusAid
- 30 Science Laboratory Building
- 31 SEDIP Building
- 32 SEDP Building (Carino Type)
- 33 Spanish Grant School Building Package
- 34 SPHERE Building - AusAid
- 35 Third Elementary Education Project (TEEP) School Building
- 36 Typhoon Resistant School Building Program (TRSBP) - JICA

#### Q22. Building Condition

- 1 Good Condition (Refers to a building which does not need repair)
- 2 Needs Minor Repair (Refers to the repair or replacement of school building components which are not subjected to critical structural loads and stresses and which are estimated to cost less than ten percent (10%) of the cost of a standard building unit such as repair of windows, doors, partitions and the like)
- 3 Needs Major Repair (Refers to the repair or replacement of school building components which are subjected to critical structural loads and stresses and which are estimated to cost ten percent (10%) or more of the cost of a standard building unit such as roof frames, posts and exterior walls)
- 4 On-going Construction (Refers to the school building/structure that are not yet completed and/or not yet turned over)
- 5 For Completion (Refers to a building/structure which was not completed according to the design (e.g. one storey building was completed using a two storey design building plan))
- 6 For Condemnation (Refers to the school building/structure that are not safe for occupancy and not currently used but without official declaration from the Municipal/City Engineer)
- 7 Condemned/For Demolition (Refers to a building officially declared by the Municipal/City Engineer to be dangerous to the life, health, property or safety of the public or its occupants)

#### Q26. Funding source of on-going reconstruction in the building

- 1 PTA (Parent Teacher Association)
- 2 SEF (Special Education Fund)/ LGU (Local Government Unit)
- 3 MOOE (Maintenance and Other Operating Expenses)
- 4 Local Private Sector
- 5 Congress
- 6 Foreign Fund/ Donor



Department of Education

SCHOOL LAND AND UTILITIES

Q33. School Total Land Area (in sq meters)

Q34. Is the school land titled to DepEd?

- 1 Yes
- 2 No

Q35. What are the sources of the school electricity? Encircle all answers that apply.

*If school has no electricity, skip to Q40.*

- 1 Grid
- 2 Solar
- 3 Generator
- 4 Others
- 5 No electricity

Q36. If source of electricity is solar, where are the batteries located?

- 1 Inside the classroom
- 2 Outside the classroom

Q37. Number of hours that electricity is usually available in a day

Q38A. Who pays the electric bill of the school?

- 1 LGU
- 2 School
- 3 Others

Q38B. Amount of electricity bill (in Feb 2018)

Q39. How often do you experience electricity disruption in a month? Encircle one answer that applies.

- 1 Once a month or less
- 2 Two to three times a month
- 3 Four times a month (once a week)
- 4 More than four times a month

Q40. Is there a water connection available in the community?

- 1 Yes
- 2 No

Q41. What are the sources of the school water connection? Encircle all answers that apply.

*If school has no water connection, skip to Q45.*

- 1 Piped water from local service provider
- 2 Deep Well
- 3 Free Flow / Natural Source
- 4 Rainwater Catchment
- 5 No water connection

Q42. Number of hours that water connection is usually available in a day

Q43. Amount of water bill (in Feb 2018)

Q44. How often do you experience water connection disruption in a month? Encircle one answer that applies.

- 1 Once a month or less
- 2 Two to three times a month
- 3 Four times a month (once a week)
- 4 More than four times a month



**Department of Education**

**E-CLASSROOM/ COMPUTER LABORATORY MODULE**

**Q45. DCP batch number received by the school (Encircle all batches that apply.)**

*If there is no DCP received, skip to Q49.*

- |             |             |             |
|-------------|-------------|-------------|
| 1 Batch 1   | 16 Batch 16 | 31 Batch 31 |
| 2 Batch 2   | 17 Batch 17 | 32 Batch 32 |
| 3 Batch 3   | 18 Batch 18 | 33 Batch 33 |
| 4 Batch 4   | 19 Batch 19 | 34 Batch 34 |
| 5 Batch 5   | 20 Batch 20 | 35 Batch 35 |
| 6 Batch 6   | 21 Batch 21 | 36 Batch 36 |
| 7 Batch 7   | 22 Batch 22 | 37 Batch 37 |
| 8 Batch 8   | 23 Batch 23 | 38 Batch 38 |
| 9 Batch 9   | 24 Batch 24 | 39 Batch 39 |
| 10 Batch 10 | 25 Batch 25 | 40 Batch 40 |
| 11 Batch 11 | 26 Batch 26 | 41 Batch 41 |
| 12 Batch 12 | 27 Batch 27 | 42 Batch 42 |
| 13 Batch 13 | 28 Batch 28 | 43 Batch 43 |
| 14 Batch 14 | 29 Batch 29 | 44 Batch 44 |
| 15 Batch 15 | 30 Batch 30 | 45 None     |

**In answering Q52 please refer to the answer guide below.**

**Q52. Funding Source**

- |   |                        |
|---|------------------------|
| 1 PTA (Parent Teacher Association)                          | 3 Local Private Sector |
| 2 SEF (Special Education Fund)/ LGU (Local Government Unit) | 4 Congress             |
|   | 5 Foreign Fund/ Donor  |

EQUIPMENT	DepEd-Provided			Non-DepEd-Provided			
	Q46. Total number of items received	Q47. Number of Working	Q48. Number of Defective	Q49. Total number of items received	Q50. Number of Working	Q51. Number of Defective	Q52. Funding Source
Desktop Computers (Standalone)							
Host PCs of Virtual Terminals							
Virtual Terminals							
Laptop/ Notebook/ Netbook							
Tablets/ Tablet PCs							
Interactive Whiteboard							
Router							
Printer							
Projector							

Facilities in the E-classroom/ Computer Laboratory	Q53. Number of Working	Q54. Number of Defective
Aircondition Units		
Chairs/ Mono chairs		
Circuit Breaker		
Computer Tables		
Electric Fan		
Electrical Lighting		
Electrical Outlets		
Generator		
LAN (Local Area Network)		

**Q55A. Number of E-classroom with Standard Size (7mx18m)**

**Q55B. Number of E-classroom with Non-Standard Size**



**Department of Education**

**E-CLASSROOM/ COMPUTER LABORATORY MODULE**

*Write NA if not applicable.*

BATCH	Q56. Number of Computers/ Terminals that need repair	Q57. With or without warranty?	Q58A. Date Damaged	Q58B. Date Resolved
Batch 13				
Batch 14				
Batch 15				
Batch 16				
Batch 17				
Batch 18				
Batch 19				
Batch 20				
Batch 21				
Batch 22				
Batch 23				
Batch 24				
Batch 25				
Batch 26				
Batch 27				
Batch 28				
Batch 29				
Batch 30				
Batch 31				
Batch 32				
Batch 33				
Batch 34				
Batch 35				
Batch 36				
Batch 37				
Batch 38				
Batch 39				
Batch 40				
Batch 41				
Batch 42				
Batch 43				
Batch 44				

**Q59. Does your school have a certification of proper electrical wiring and outlets?**

- 1 Yes
- 2 No

**Q60. Is there a group of 3 people designated to be the school inspectorate team?**

- 1 Yes
- 2 No

**Q61. Frequency of E-classroom Usage (Number of hours in a week)**

Grade 1	_____	Filipino	_____
Grade 2	_____	English	_____
Grade 3	_____	Mathematics	_____
Grade 4	_____	Science	_____
Grade 5	_____	EPP/ TLE	_____
Grade 6	_____	Computer	_____
Grade 7	_____	Araling Panlipunan (AP)	_____
Grade 8	_____	Edukasyon sa Pagpapakatao (EsP)	_____
Grade 9	_____	HEKASI	_____
Grade 10	_____	MAPEH	_____
Grade 11	_____		
Grade 12	_____		

**Q62. Does your school access the Learning Resources Portal?**

- 1 Yes
- 2 No

**Q63. Reasons for not using the e-classroom at all**

- 1 Absence of training on teachers
- 2 No access on online resources
- 3 No internet access
- 4 Slow internet
- 5 Terminals are not working
- 6 No electricity
- 7 No e-classroom/ computer laboratory



## Department of Education

### CONNECTIVITY

In answering Q72, Q74 and Q77, please refer to the answer guide below.

**Q72/Q77. Funding Source**

- 1 PTA (Parent Teacher Association)
- 2 SEF (Special Education Fund)/ LGU (Local Government Unit)
- 3 MOOE (Maintenance and Other Operating Expenses)
- 4 Local Private Sector
- 5 Congress
- 6 Foreign Fund/ Donor

**Q74. Type of Internet Connection**

- 1 Mobile Data
- 2 DSL
- 3 Fiber
- 4 Mobile Broadband
- 5 Ethernet
- 6 VPN

Phone Connection Service Provider	Q70. Number of Phone Connection	Q71. Expense for Phone Connection (in Feb 2018)	Q72. Funding Source for Phone Connection
1 Globe			
2 Smart			
3 PLDT			
4 Digitel			
5 AT&T			

Internet Connection Service Provider	Q73. Number of Internet Connection <i>If no internet connection, skip to Q80</i>	Q74. Type of Internet Connection	Q75. Access Point (LAN or Wifi or Both)	Q76. Expense for Internet Connection (in Feb 2018)	Q77. Funding Source for Internet Connection
1 Globe					
2 Smart					
3 PLDT					
4 Sky Cable					
5 Others					

**Q78. In which areas is the internet available? Encircle all answers that apply.**

- |                         |                       |
|-------------------------|-----------------------|
| 1 Makeshift rooms       | 8 Computer Laboratory |
| 2 Classroom             | 9 Faculty room        |
| 3 Administrative Office | 10 Guidance Office    |
| 4 Audio-Visual Room     | 11 Library            |
| 5 Basketball Court/ Gym | 12 Science Laboratory |
| 6 Clinic                | 13 Speech Laboratory  |
| 7 Conference room       | 14 Supply Room        |

**Q79. Number of Desktop Computers and Virtual Terminals connected to the Internet**

Desktop Computers \_\_\_\_\_  
 Virtual Terminals \_\_\_\_\_



**Department of Education**

**TRAINING AND MONITORING**

**Q80. Are there trainings conducted by the supplier for the teachers?**

*If there are no trainings conducted, skip to Q83.*

- 1 Yes
- 2 None

**Q81. What are the topics discussed during the training? Encircle all answers that apply.**

- 1 Digital Concepts
- 2 Digital Operations and Management
- 3 Digital Applications
- 4 Digital System Network
- 5 Digital Devices
- 6 Digital Ethics
- 7 Others

**Q82. Number of teachers trained**

**Q83. Is the DCP Manual (hardcopy or softcopy) given?**

- 1 Yes
- 2 No

**Q84. How frequent does the Division Office conduct visit inspection on DCP? Encircle the answer that applies.**

- 1 Weekly
- 2 Monthly
- 3 Quarterly
- 4 Bi-annually
- 5 Annually
- 6 Never



Extra Sheets for Building Inventory

Department of Education

**BUILDING INVENTORY MODULE**

*If school has more than 10 buildings, please see additional sheets.*

BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING
Q17. Number of Floors/ Storey										
Q18. Number of Classroom										
Q19. Building Design <i>(Please refer to the answer guide)</i>										
Q20. Area occupied by the building (in sq meters)										
Q21. Roofing Type (Gable or Slab-type)										
Q22. Building Condition <i>(Please refer to the answer guide)</i>										
Q23. Construction Year Started										
Q24. Construction Year Completed										
Q25. Latest Reconstruction Year										
Q26. If there's on-going reconstructions in the building, cite Funding Source <i>(Please refer to the answer guide. If not applicable, input N/A.)</i>										



Department of Education

**BUILDING INVENTORY MODULE**

Q27. Number of Rooms (per building)

BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING
Makeshift rooms (rooms made of temporary structure)										
Administrative Office										
Audio-Visual Room										
Canteen										
Clinic										
Computer Laboratory										
Conference Room										
District Supervisor's Office										
Faculty Room/ Teacher's Room										
Guidance Office										
Home Economics Laboratory										
Industrial Arts										
Library										
Multi-Purpose Hall										
Principal's Office										
Science Laboratory										
Speech Laboratory										
Supply Room										





ANNEX C  
SAMPLE FILLED UP DATA COLLECTION FORMS

Department of Education

**SCHOOL PROFILE**

School ID : 136735  
 School Name : Manggahan Elementary School  
 School Address  
 Barangay : Brgy. 14  
 Street : Corner Capinpin & Gomez St  
 City/ Municipality : City of Pasig  
 District : Pasig City District IV  
 Division : Pasig City  
 Region : NCR  
 Province : NCR 2ND DISTRICT

PROFILE	Q1. Number of Enrollees in 2017		Q2. Number of Graduates in 2017		Q3. Number of Indigenous People Studying in 2017	
	Males	Females	Males	Females	Males	Females
<b>TOTAL</b>	<b>1122</b>	<b>1049</b>	<b>1022</b>	<b>969</b>	<b>0</b>	<b>0</b>
Kinder	110	90	100	90	0	0
Grade 1	180	170	171	162	0	0
Grade 2	145	178	123	151	0	0
Grade 3	157	146	126	117	0	0
Grade 4	160	150	160	150	0	0
Grade 5	190	160	171	144	0	0
Grade 6	180	155	171	155	0	0
Grade 7						
Grade 8						
Grade 9						
Grade 10						
Grade 11						
Grade 12						
Non-Graded Classes						
<b>TOTAL</b>	<b>2015</b>		<b>2016</b>			
Q4. Enrollees	<b>1650</b>		<b>1812</b>			
Q5. Graduates	<b>1320</b>		<b>1630</b>			

Q6. Number of students living within (SPECIFIED DISTANCE) ...

DISTANCE	Total Students	Indigenous People
2 km radius and below from school	425	0
2.1 to 5 km radius from school	1200	0
5.1 km radius and beyond from school	546	0

Q7. In which indigenous groups do the students belong? Encircle all answers that apply.

- |           |                    |                   |
|-----------|--------------------|-------------------|
| 1 Badjao  | 10 Kalagan         | 19 Subanon        |
| 2 B'laan  | 11 Kalinga         | 20 Tboli          |
| 3 Bontoc  | 12 Kankanaey       | 21 Teduray        |
| 4 Gaddang | 13 Luwa'an         | 22 Tinguian       |
| 5 Ibaloi  | 14 Mangyan         | 23 Tumadok        |
| 6 Ifugao  | 15 Manobo          | 24 Yakan          |
| 7 Igorot  | 16 Matigsalug      | 25 Others         |
| 8 Ilongot | 17 Palawan Tribes  | 26 No IP Students |
| 9 Isneg   | 18 Sama Banguingui |                   |

Q8. Headcount of Security Personnel and Technician

ICT Coordinator 2  
 Security Guard 5  
 Watchman/ Tanod 3



**Department of Education**

**SCHOOL PROFILE**

**Q9. Headcount of Teachers**

Total	<u>78</u>
Nationally-paid	<u>8</u>
Locally-paid	<u>70</u>

SUBJECTS	Number of Teachers Teaching the Subject	Number of Teachers with Major/ Minor in the Subject Taught
Filipino	10	0
English	12	6
Mathematics	14	10
Science	14	12
Computer/ ICT	4	4
EPP/ TLE	6	0
Araling Panlipunan (AP)	0	0
Edukasyon sa Pagpapakatao (EsP)	6	0
HEKASI	8	6
MAPEH	4	0

JHS AND SHS	Number of Teachers Teaching the Subject	Number of Teachers with Major/ Minor in the Subject Taught
<b>HOME ECONOMICS</b>		
Beauty Care	0	0
Caregiving	0	0
Cookery	0	0
Dressmaking	0	0
Front Office Services	0	0
Handicraft	0	0
Household Services	0	0
Travel Services	0	0
Wellness Massage	0	0
<b>AGRI-FISHERY ARTS</b>		
Agri-Crop Production	0	0
Animal Production	0	0
Aquaculture	0	0
Fish Processing	0	0
Horticulture	0	0
<b>INDUSTRIAL ARTS</b>		
Automotive Servicing	0	0
Carpentry	0	0
Consumer Electronics Servicing	0	0
Electrical Installation and Maintenance	0	0
Masonry	0	0
Plumbing	0	0
Refrigeration and Airconditioning	0	0
Shielded Metal Arc Welding	0	0
<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>		
Computer Hardware Servicing	0	0
Contact Center Services	0	0
Illustration	0	0
Technical Drafting	0	0

**Q10A. Does your school have a material recovery facility (recycling)?**

- 1 Yes  
2 No

**Q10B. Does your school have a drainage system and/or canal?**

- 1 Yes  
2 No



Department of Education

SCHOOL PROFILE

Q11. What are the available transportation going to school? Encircle all answers that apply.

- |   |   |
|---|---|
| 1 Animal-driven carriage                                      | <input checked="" type="checkbox"/> 6 Jeepney           |
| 2 Bicycle   | <input checked="" type="checkbox"/> 7 Motorcycle        |
| 3 Boat/ Raft  | <input checked="" type="checkbox"/> 8 Pedicab/ Tricycle |
| 4 Bus   | 9 Train (i.e. MRT/ LRT/ PNR)                            |
| <input checked="" type="checkbox"/> 5 Grab/ Taxi/ Private Car | 10 None   |

Q12. How far is the school gate to the nearest concrete road pavement? Please answer in km.

0.5 km

Q13. Which of the following vehicles can access the road going to the school? Encircle all answers that apply.

- 1 10-wheeler truck
- 2 Bus
- 3 Jeepney

Q14. Which of the following best describes the state of the Barangay Health Station in your school? Encircle one answer that applies.

- 1 Complete
- 2 Partially constructed
- 3 Unfinished/ Abandoned
- 4 No school-based Barangay Health Station

Q15. Are there incidences of armed conflict in the community in the past 12 months?

- 1 Yes
- 2 None



Department of Education

**BUILDING INVENTORY MODULE**

Q16. Total Number of Buildings 1

*If school has more than 10 buildings, please see additional sheets.*

BUILDING	BUILDING 1	BUILDING 2	BUILDING 3	BUILDING 4	BUILDING 5	BUILDING 6	BUILDING 7	BUILDING 8	BUILDING 9	BUILDING 10
Q17. Number of Floors/ Storey	3									
Q18. Number of Classroom	45									
Q19. Building Design <i>(Please refer to the answer guide)</i>	9									
Q20. Area occupied by the building (in sq meters)	200									
Q21. Roofing Type (Gable or Slab-type)	SLAB									
Q22. Building Condition <i>(Please refer to the answer guide)</i>	4									
Q23. Construction Year Started	2010									
Q24. Construction Year Completed	2013									
Q25. Latest Reconstruction Year	N/A									
Q26. If there's on-going reconstructions in the building, cite Funding Source <i>(Please refer to the answer guide. If not applicable, input N/A.)</i>	1									



Department of Education

**BUILDING INVENTORY MODULE**

**Q27. Number of Rooms (per building)**

BUILDING	BUILDING 1	BUILDING 2	BUILDING 3	BUILDING 4	BUILDING 5	BUILDING 6	BUILDING 7	BUILDING 8	BUILDING 9	BUILDING 10
Makeshift rooms (rooms made of temporary structure)	2									
Administrative Office	1									
Audio-Visual Room	1									
Canteen	0									
Clinic	1									
Computer Laboratory	1									
Conference Room	0									
District Supervisor's Office	1									
Faculty Room/Teacher's Room	1									
Guidance Office	1									
Home Economics Laboratory	0									
Industrial Arts	0									
Library	0									
Multi-Purpose Hall	0									
Principal's Office	1									
Science Laboratory	0									
Speech Laboratory	0									
Supply Room	0									

	Number of Functional				Number of Non-Functional
	Male	Female	Shared/Communal	Total of Functional	
Q28A. TOILETS	3	3	10	16	2
Q28B. TOILET BOWLS/ URINALS	7	12	30	49	4
Q28C. WASHING FACILITIES				24	0



**Department of Education**

**E-CLASSROOM/ COMPUTER LABORATORY MODULE**

**Q45. DCP batch number received by the school (Encircle all batches that apply.)**  
 If there is no DCP received, skip to Q49.

- |             |             |             |
|-------------|-------------|-------------|
| 1 Batch 1   | 16 Batch 16 | 31 Batch 31 |
| 2 Batch 2   | 17 Batch 17 | 32 Batch 32 |
| 3 Batch 3   | 18 Batch 18 | 33 Batch 33 |
| 4 Batch 4   | 19 Batch 19 | 34 Batch 34 |
| 5 Batch 5   | 20 Batch 20 | 35 Batch 35 |
| 6 Batch 6   | 21 Batch 21 | 36 Batch 36 |
| 7 Batch 7   | 22 Batch 22 | 37 Batch 37 |
| 8 Batch 8   | 23 Batch 23 | 38 Batch 38 |
| 9 Batch 9   | 24 Batch 24 | 39 Batch 39 |
| 10 Batch 10 | 25 Batch 25 | 40 Batch 40 |
| 11 Batch 11 | 26 Batch 26 | 41 Batch 41 |
| 12 Batch 12 | 27 Batch 27 | 42 Batch 42 |
| 13 Batch 13 | 28 Batch 28 | 43 Batch 43 |
| 14 Batch 14 | 29 Batch 29 | 44 Batch 44 |
| 15 Batch 15 | 30 Batch 30 | 45 None     |

In answering Q52 please refer to the answer guide below.

**Q52. Funding Source**

- |   |                        |
|---|------------------------|
| 1 PTA (Parent Teacher Association)                          | 3 Local Private Sector |
| 2 SEF (Special Education Fund)/ LGU (Local Government Unit) | 4 Congress             |
|   | 5 Foreign Fund/ Donor  |

EQUIPMENTS	DepEd-Provided			Non-DepEd-Provided			Q52. Funding Source
	Q46. Total number of items received	Q47. Number of Working	Q48. Number of Defective	Q49. Total number of items received	Q50. Number of Working	Q51. Number of Defective	
Desktop Computers (Standalone)	100	98	2	50	43	7	1,3
Host PCs of Virtual Terminals	100	98	2	30	30	0	1
Virtual Terminals	100	98	2	30	28	2	1,2,3
Laptop/ Notebook/ Netbook	100	95	5	20	15	5	3
PCs	100	96	4	10	6	4	3
Whiteboard	5	4	1	0	0	0	N/A
Router	2	2	0	0	0	0	N/A
Printer	5	4	1	0	0	0	N/A
Projector	3	3	0	0	0	0	N/A

Facilities in the E-classroom/ Computer Laboratory	Q53. Number of Working	Q54. Number of Defective
Aircondition Units	2	0
Chairs/ Mono chairs	150	2
Circuit Breaker	2	0
Computer Tables	100	5
Electric Fan	6	0
Electrical Lighting	30	10
Electrical Outlets	50	0
Generator	2	6
LAN (Local Area Network)	100	0

**Q55A. Number of E-classroom with Standard Size (7mx18m)**

2

**Q55B. Number of E-classroom with Non-Standard Size**

1



**Department of Education**

**E-CLASSROOM/ COMPUTER LABORATORY MODULE**

*Write NA if not applicable.*

BATCH	Q56. Number of Computers/ Terminals that need repair	Q57. With or without warranty?	Q58A. Date Damaged	Q58B. Date Resolved
Batch 13	5	With	Sept. 25, 2017	Sept. 30, 2017
Batch 14	2	Without	Oct. 21, 2017	NA
Batch 15				
Batch 16				
Batch 17				
Batch 18				
Batch 19				
Batch 20				
Batch 21				
Batch 22				
Batch 23				
Batch 24				
Batch 25				
Batch 26				
Batch 27				
Batch 28				
Batch 29				
Batch 30				
Batch 31				
Batch 32				
Batch 33				
Batch 34				
Batch 35				
Batch 36				
Batch 37				
Batch 38				
Batch 39				
Batch 40				
Batch 41				
Batch 42				
Batch 43				
Batch 44				

**Q59. Does your school have a certification of proper electrical wiring and outlets?**

- 1 Yes  
 2 No

**Q60. Is there a group of 3 people designated to be the school inspectorate team?**

- 1 Yes  
 2 No

**Q61. Frequency of E-classroom Usage (Number of hours in a week)**

Grade 1	<u>8</u>	Filipino	<u>18</u>
Grade 2	<u>8</u>	English	<u>18</u>
Grade 3	<u>8</u>	Mathematics	<u>12</u>
Grade 4	<u>8</u>	Science	<u>12</u>
Grade 5	<u>8</u>	EPP/ TLE	<u>8</u>
Grade 6	<u>16</u>	Computer	<u>8</u>
Grade 7	<u>      </u>	Araling Panlipunan (AP)	<u>0</u>
Grade 8	<u>      </u>	Edukasyon sa Pagpapakatao (EsP)	<u>8</u>
Grade 9	<u>      </u>	HEKASI	<u>1</u>
Grade 10	<u>      </u>	MAPEH	<u>1</u>
Grade 11	<u>      </u>		
Grade 12	<u>      </u>		

**Q62. Does your school access the Learning Resources Portal?**

- 1 Yes  
 2 No

**Q63. Reasons for not using the e-classroom at all**

- |   |   |
|---|---|
| <input type="radio"/> 1 Absence of training on teachers | <input type="radio"/> 5 Terminals are not working           |
| <input type="radio"/> 2 No access on online resources   | <input type="radio"/> 6 No electricity                      |
| <input type="radio"/> 3 No internet access              | <input type="radio"/> 7 No e-classroom/ computer laboratory |
| <input checked="" type="radio"/> 4 Slow internet        |   |



Department of Education

SECURITY

**Q64. What are the security mechanisms present in school? Encircle all answers that apply.**

- 1 CCTV
- 2 Locks
- 3 Security Personnel/ Guard
- 4 Barangay Tanod/ Watchman
- 5 None

**Q65. What are the security mechanisms present in e-classroom? Encircle all answers that apply.**

- 1 Locks
- 2 Door Grills
- 3 Window Grills
- 4 None

**Q66. What is the source of the salary of the security personnel? Encircle all answers that apply.**

- 1 PTA (Parent Teacher Association)
- 2 SEF (Special Education Fund)/ LGU (Local Government Unit)
- 3 MOOE (Maintenance and Other Operating Expenses)
- 4 Local Private Sector
- 5 Congress
- 6 Foreign Fund/ Donor

**Q67. Number of hours school has security personnel in a day**

- 1 Less than 6 hours
- 2 6 to 12 hours
- 3 13 to 18 hours
- 4 19 to 24 hours

**Q68. Number of theft incidence of ICT equipment (i.e. CPU, Monitor, Laptop, Projector, Tablet, Interactive White Board) in the past 2 years**

*If school did not have theft incidence, skip to Q70.*

3

**Q69. Action taken by school regarding the last theft incidence**

- 1 Report filed
- 2 Replaced by the school
- 3 Requested for a new equipment
- 4 None





## Department of Education

### CONNECTIVITY

**In answering Q72, Q74 and Q77, please refer to the answer guide below.**

**Q72/Q77. Funding Source**

- 1 PTA (Parent Teacher Association)
- 2 SEF (Special Education Fund)/ LGU (Local Government Unit)
- 3 MOOE (Maintenance and Other Operating Expenses)
- 4 Local Private Sector
- 5 Congress
- 6 Foreign Fund/ Donor

**Q74. Type of Internet Connection**

- 1 Mobile Data
- 2 DSL
- 3 Fiber
- 4 Mobile Broadband
- 5 Ethernet
- 6 VPN

Phone Connection Service Provider	Q70. Number of Phone Connection	Q71. Expense for Phone Connection (in Feb 2018)	Q72. Funding Source for Phone Connection
1 Globe	1	P2,499.00	1
2 Smart	0	0	
3 PLDT	1	P2,399.00	1
4 Digitel	0	0	
5 AT&T	1	P2,378.50	6

Internet Connection Service Provider	Q73. Number of Internet Connection <i>If no internet connection, skip to Q80</i>	Q74. Type of Internet Connection	Q75. Access Point (LAN or Wifi or Both)	Q76. Expense for Internet Connection (in Feb 2018)	Q77. Funding Source for Internet Connection
1 Globe	1	Mobile Data	Wifi	P2,378.50	1
2 Smart	0				
3 PLDT	1	DSL	LAN	P2,378.50	2
4 Sky Cable	0				
5 Others	0				

**Q78. In which areas is the internet available?**

- |  |  |
|--|--|
| <ol style="list-style-type: none"> <li>1 Makeshift rooms</li> <li>2 Classroom</li> <li>3 Administrative Office</li> <li>4 Audio-Visual Room</li> <li>5 Basketball Court/ Gym</li> <li>6 Clinic</li> <li>7 Conference room</li> </ol> | <ol style="list-style-type: none"> <li><input checked="" type="checkbox"/> 8 Computer Laboratory</li> <li><input checked="" type="checkbox"/> 9 Faculty room</li> <li>10 Guidance Office</li> <li>11 Library</li> <li>12 Science Laboratory</li> <li>13 Speech Laboratory</li> <li>14 Supply Room</li> </ol> |
|--|--|

**Q79. Number of Desktop Computers and Virtual Terminals connected to the Internet**

Desktop Computers	100
Virtual Terminals	100



Department of Education

TRAINING AND MONITORING

**Q80. Are there trainings conducted by the supplier for the teachers?**

*If there are no trainings conducted, skip to Q83.*

- 1 Yes
- 2 None

**Q81. What are the topics discussed during the training? Encircle all answers that apply.**

- 1 Digital Concepts
- 2 Digital Operations and Management
- 3 Digital Applications
- 4 Digital System Network
- 5 Digital Devices
- 6 Digital Ethics
- 7 Others

**Q82. Number of teachers trained**

10

**Q83. Is the DCP Manual (hardcopy or softcopy) given?**

- 1 Yes
- 2 No

**Q84. How frequent does the Division Office conduct visit inspection on DCP? Encircle the answer that applies.**

- 1 Weekly
- 2 Monthly
- 3 Quarterly
- 4 Bi-annually
- 5 Annually
- 6 Never

