



FEBRUARY 13, 2019

DIVISION MEMORANDUM

No. 091, s. 2019

**ADDENDUM AND CORRIGENDUM OF 1ST QUARTER TLE CONFERENCE**

To: Assistant Superintendents  
Chiefs, SGOD and CID  
Education Program Supervisors  
SEPS/EPS II  
District Supervisors/OICs/ Caretakers  
Public Elementary School h  
Public Secondary School Heads

1. This office announces the conduct of the 1st Quarter TLE Conference for Secondary for the Calendar Year 2019. Please refer Division Memo Number 078, Series 2019 dated February 11, 2019 for the cluster schedule. Tabuelan District will attend the Tuburan Cluster on February 15, 2019 in Tuburan Central School, Poblacion, Tuburan, Cebu.
2. The participants of this conference are the Municipal TLE Coordinators, School TLE Coordinators, TLE Master Teachers, Secondary Municipal and School ICT Coordinators and TVL Coordinators.
3. Participants are required to bring the following:
  - Laptops with extension wires
  - Complete Soft Copies of DLPs per offering (1st to 4th Grading Period in all Year Levels School Year 2018- 2019)
  - Updated TLE Teachers Profile
4. PSDSs and School Heads are requested to ensure the attendance of the participants to this conference.
5. Traveling, per diem and other incidental expenses incurred by the participants shall be chargeable against School MOOE/Local Fund subject to availability of funds and the usual accounting and auditing rules and regulations.
6. This Memorandum will serve as your **Authority to travel**.
7. Immediate and wide dissemination of this memorandum is hereby directed.

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