



March 6, 2019

Division Memorandum
No. 187, s. 2018

SCHOOL IN A BAG MONITORING AND EVALUATION (M&E) WORKSHOP

To: Assistant Schools Division Superintendents
Education Supervisors / Coordinators
District Supervisors/OIC
Elementary School Heads
ICT-Development Team
All Other Concerned

1. Attached herewith is the letter of Atty. Maria Jane C. Paredes, AVP/Center Head, Public Affairs-Vismin re: School in a bag monitoring and evaluation (m&e) workshop on March 13-14 (8am-5pm).
2. For more information, regarding the workshop and the participants please see attached communication or contact Marylou Gocotano @ 09183371359 or email MPBersalote@smart.com.ph and Samie Gonzaga @ 09473372523 or email SAGonzaga@smart.com.ph.
3. Boarding, transportation expenses and other incidental expenses relative to this activity shall be charge against School Funds, subject to their availability and the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.


RHEA MARIA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent



March 1, 2019

Dr. Rhea Mar Angtud
School Division Superintendent
Department of Education
Division of Cebu Province

Cc: Mr. Emmanuel Mendoza
ICT Head, DepEd Cebu Province

Dear **Dr. Angtud**:

Warm greetings from Smart Communications!

We are happy to inform you that we have already completed last year the training and distribution of the Smart School-in-a-Bag (SIAB) packages to DepEd Cebu Province's 18 public elementary schools in partnership with the Rotary Club of Cebu.

On March 13 and 14 (8am-5pm), we will have the SIAB Monitoring and Evaluation (M&E) workshop at the G/F Multipurpose Hall, Smart Regional Office, Pope John Paul II Avenue, Mabolo, Cebu City. The M&E workshop will be conducted by our partners from the Philippine Normal University.

Thus, we would like to invite the principal/school head and their ICT teachers, who attended the SIAB Training last year at Alicia Hotel, Banilad, Cebu City. We are expecting two (2) representatives per school to attend. Please see attached for the list of schools for your reference.

For the workshop, Smart will handle the following:

- venue (Smart Regional Office Mabolo),
- workshop facilitators' travel arrangements, hotel accommodation, food and professional fees,
- workshop participants' (principals/school heads and ICT teachers) meals and snacks
- workshop certificates

With this, we would like to request for the workshop participants' boarding be taken care of by DepEd Cebu Province and their travel and other incidentals be charged to their respective local/school MOOE/PTA/SEF funds.

As a pre-requirement to the Smart School-in-a-Bag Monitoring & Evaluation workshop, we would like to request the principals/school heads or whoever she will assign to administer the giving and collecting the pre-workshop survey questionnaires (attached) to the principal, teachers, students, and other stakeholders of School-in-a-Bag in your school/community and to bring the accomplished survey forms during the training. The results of the survey will then be shared and talked about during the workshop.

Smart Communications, Inc.
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Per school is also required to create a Brief Presentation or Status Report on how they are using the SIAB in their respective communities which they will present on March 14. Here are guide questions for their presentations:

1. Provide a brief description on the context of your area/school/community (use photos/videos)
2. When did the Smart School-in-a-Bag Program start in your area/school/community?
3. How do you implement the program (i.e., use of the School-in-a-Bag, application of skills learned through training, etc.)
4. So far, how is it helping you and your students? You are REQUIRED to show evidence like sample work from you students, record of students' performance, etc.
5. What issues have you and your students encountered in the program? How did you resolve these issues?
6. Is there anything else you would like to share on the status of the program in your area/school/community?

We hope to have a complete attendance from all the 18 recipient-schools. Should you have further inquiries, please feel free to contact Marylou Gocotano at 09183371359 or MPBersalote@smart.com.ph and Samie Gonzaga at 09473372523 or SAGonzaga@smart.com.ph.

Respectfully yours,


ATTY. MARIA JANE C. PAREDES
AVP/Center Head
Public Affairs-VisMin

First 18 SIAB recipients funded by the Rotary Club of Cebu:

1	119689	Kinatarcan ES	Santa Fe
2	119481	Calbasaan ES	Minglanilla II
3	187001	Cantolaroy ES	Sibonga
4	119688	Hilantagaan ES	Santa Fe
5	119045	Malingin ES	Balamban II
6	119279	Guimbitayan ES	Daanbantayan II
7	119053	Mambacayao ES	Bantayan I
8	119596	Cansalonoy ES	Ronda
9	119598	Langin ES	Ronda
10	119096	Kandugay ES	Barili II
11	119618	Balungag ES	San Fernando
12	187015	Cabutongan ES	Santander
13	119258	Gilutongan IS	Cordova
14	119051	Hilotongan IS	Bantayan I
15	119530	Cansaloay IS	Oslob
16	119052	Lipayran ES	Bantayan I
17	119278	Carnaza ES	Daanbantayan II
18	119026	Liki IS	Balamban I

INSTRUCTIONS FOR SIAB RECIPIENT-SCHOOLS

Pre-Workshop Survey Forms

1. The principal or head of school shall accomplish the “Pre-workshop survey for teachers and principals”.
2. All teachers using the School-In-A-Bag in classes shall also accomplish the same pre-survey form (Pre-workshop survey for teachers and principals)
3. At least 50% of the students who have been exposed to the use of the School-In-A-Bag are enjoined to answer the “Pre-workshop survey for Students”. The teacher in-charge is expected to guide the students in accomplishing the forms.
4. The accomplished forms must be brought to the scheduled workshop session.

Pre-Workshop Survey for Teachers and Principals

Name: _____ (Optional) School: _____

Designation: _____ Age: _____

A. Please rate how much you agree/disagree on each statement using the scale below. Put a check on the appropriate column.

- 1 – Strongly disagree
- 2 – Disagree
- 3 – Slightly Disagree
- 4 – Slightly Agree
- 5 – Agree
- 6 – Strongly Agree

	1	2	3	4	5	6
1. The Smart School-in-a-Bag Program makes education more accessible in our area.						
2. The Smart School-in-a-Bag Program makes technology more accessible in our area.						
3. The School-in-a-Bag has been frequently used in the school/community/area.						
(How frequent do you use the contents of the School-in-a-Bag? Please encircle your answer.) (1) Less than once a week (2) Twice a week (3) Thrice a week (4) Four times a week (5) Five times a week (6) More than five times a week						
4. The contents of School-in-a-Bag are very useful in facilitating my role as a principal/teacher.						
(Please identify which content/s of the School-in-a –Bag you find the most useful in your teacher’s delivery of instruction.) _____ _____						
5. The contents of School-in-a-Bag are very useful in helping the students to learn.						
(Please identify which content/s you find the most useful in helping your students learn the lessons.) _____ _____						
(Please rank the following contents of the School-in-a-Bag according to its level of importance in the delivery of the lessons, with (5) being the highest and (1) being the lowest in rank.) _____ Laptop _____ Led television set _____ Pocket wife _____ (5) Tablets _____ Smartphone						

6. The contents of School-in-a-Bag are complete for its purpose.						
7. The training we received as part of the program is useful and adequate.						
8. The students find the gadgets and the built-in applications useful for learning.						
9. The students enjoy the use of the gadgets and its built-in applications.						
10. The students' performance improved since the program started.						

B. Please rate the following **applications** in the **SIAB tablets** according to the frequency of your usage in the delivery of your lessons. Put a check on the appropriate column.

- 1- Less than once a week
- 2 - Twice a week
- 3 - Thrice a week
- 4 - Four times a week
- 5 - Five times a week
- 6 - More than five times a week

Apps in the SIAB Tablets	1	2	3	4	5	6
1. Kaalam						
2. Ta'allam						
3. Matigsalug						
4. Tahderiyyah apps						
5. Bahay kubo						
6. DOST Courseware Grade _____ Subject: Science						
7. DOST Courseware Grade _____ Subject: Math						
8. Oy! Oy! Game app						
9. Buribooks						

Pre-Workshop Survey for Students

Name: _____ (Optional) School: _____

Grade/ Level: _____ Age: _____

A. Please rate how much you agree/disagree on each statement using the scale below. Put a check on the appropriate column.

- 1 – Strongly disagree
- 2 – Disagree
- 3 – Slightly Disagree
- 4 – Slightly Agree
- 5 – Agree
- 6 – Strongly Agree

	1	2	3	4	5	6
1. The Smart School-in-a-Bag Program makes education more accessible in my area.						
2. The Smart School-in-a-Bag Program makes technology more accessible in my area.						
3. The School-in-a-Bag has been frequently used in the school/community.						
(How frequent do you use the contents of the School-in-a-Bag? Please encircle your answer.) (1) Less than once a week (2) Twice a week (3) Thrice a week (4) Four times a week (5) Five times a week (6) More than five times a week						
4. The contents of School-in-a-Bag are very useful in my teacher's delivery of instruction.						
(Please identify which content/s of the School-in-a -Bag you find the most useful in your teacher's delivery of instruction.) _____ _____						
5. The contents of School-in-a-Bag are very useful in helping me learn.						
(Please identify which content/s you find the most useful in helping you learn.) _____ _____						
(Please rank the following contents of the School-in-a-Bag according to its level of importance in the delivery of the lessons, with (5) being the highest and (1) being the lowest in rank.) _____ Laptop _____ Led television set _____ Pocket wife _____ (5) Tablets _____ Smartphone						

6. The contents of School-in-a-Bag are complete for its purpose.						
7. My teachers are well-trained in the use of School-in-a-Bag.						
8. I find the gadgets and the built-in applications useful for learning.						
9. I enjoy the use of the gadgets and its built-in applications.						
10. My performance improved since the program started.						