



**March 05, 2019**

**DIVISION MEMORANDUM**  
No. 138 S. 2019

**2019 SEARCH FOR SUSTAINABLE AND ECO-FRIENDLY SCHOOLS**

To: Assistant Schools Division Superintendents  
Chiefs, SGOD/CID  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School Teachers  
Division and School DRRM  
NGP/GPP Coordinators  
All Others Concerned

1. For the information and guidance of all concerned, attached herewith is the Regional Memorandum no. 0100 s. 2019 "2019 Search for Sustainable and Eco-Friendly Schools. The Education Support Services (ESSD) in partnership with Department of Environment and Natural Resources-Environmental Management Bureau (DENR-EMB) 7 will conduct the search.
2. All schools in Region VII are encourage to participate in the aforementioned search in order to evaluate the extent of implementation of the different programs like Sustainable Development goals (SDG) DRRM, National Greening (Tree Growing, Solid Waste Management, Gulayan sa Paaralan), Brigada Eskwela (Partnership) Gender and Development, Mobilization of Students organizations, Environment and Climate Change-related features of the Curriculum and etc.
3. Kindly see the schedules on the submission of entries, screening/validation and awarding;

**Timelines for the  
2019 National Search for Sustainable and Eco-friendly Schools**

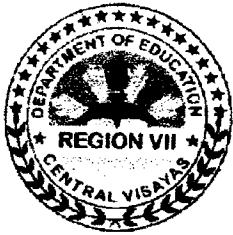
<b>April 26, 2019</b>	<b>Deadline Submission of School Entries</b> <ul style="list-style-type: none"> <li>• for public elementary and high schools to DepEd Division Offices</li> <li>• for private elementary and high schools, colleges and universities to EMB Regional Offices</li> </ul>
<b>April 29 - May 31, 2019</b>	<b>Screening of Public Elementary and High School Entries</b> <ul style="list-style-type: none"> <li>• by DepEd Division Offices</li> </ul>
<b>June 3, 2019</b>	<b>Submission by DepEd Division Offices of 2 selected entries per Division, to EMB Regional Offices</b>
<b>May 2-31, 2019</b> for college and university entries	<b>Regional Judging* for School Entries to be convened by EMB Regional Offices</b>
<b>June 10-30, 2019</b> for public and private elementary and high school entries	
<b>July 1-15, 2019</b>	<b>Notification by EMB Regional Offices of one finalist school per category</b>
<b>August 1-October 31, 2019</b>	<b>National Judging* of Regional Winners (national finalists) to be convened by EMB Central Office</b>
<b>November</b>	<b>National Awarding</b>



4. For the details, entry form and criteria for determining the level of sustainability of the schools, you may refer to the attached documents or contact Mr. Ranilo L. Edar through office landline no. 2547062, or through his cellular phone nos. 09287941159/09062778498.

3. Immediate and wide dissemination of this memorandum is desired.

  
**RHEA MAR A. ANGTUD, ED.D., CESO VI**  
 Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. **0100** s. 2019

FEB 12 2019

**2019 SEARCH FOR SUSTAINABLE AND ECO-FRIENDLY SCHOOLS**

To : Schools Division Superintendents  
Chiefs, School Governance and Operations Division  
Region, Division, School DRRM, NGP/GPP Coordinators  
Elementary/Secondary School Heads

1. This Office through the Education Support Services Division (ESSD) in partnership with Department of Environment and Natural Resources-Environmental Management Bureau (DENR-EMB) 7 will conduct on the Search for Sustainable and Eco-Friendly Schools 2019.

2. In this connection, all schools in Region VII are encourage to participate in the aforementioned search in order to evaluate the extent of implementation of the different programs like Sustainable Development Goals (SDG) DRRM, National Greening (Tree Growing, Solid Waste Management, Gulayan sa Paaralan), Brigada Eskwela (Partnership) Gender and Development, Mobilization of Students Organizations, Environment and Climate Change-related features of the Curriculum and etc.

3. The following are the schedules on the submission of entries, screening/validation and awarding:

- 3.1 April 26, 2019- Deadline of submission of entries to Division Office;
- 3.2 April 29-May 31, 2019 – Screening/validation of the participating elementary and secondary schools by respective Schools Division Offices;
- 3.3 June 3, 2019- Deadline of submission of entries (selected schools per category) to DENR-EMB Regional Office;
- 3.4 June 10-30, 2019- Regional screening of entries;
- 3.5 July 31, 2019- Regional finalists should submit exhibit-ready materials of entry using the format below:
  - Material: Tarpaulin (2 feet wide X 5 ft high) with no eyelets of the four edges.
  - Content: Tarpaulin design should feature the environment efforts and programs of the school. Design should include the title “Sustainable and Eco-friendly Initiatives of (NAME OF SCHOOL)”. Contents of the tarpaulin

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*“ EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat ”*

should follow the highlights of school accomplishments in accordance with sequence of the Search Criteria. **The tarpaulin should also refrain from focusing on firing squad/portrait photos of political leaders, government officials, school, youth leaders, etc.**

3.6 November 2019 – Awarding Ceremonies of National Winners.

#### 4. Awards and Prizes

4.1 Regional Level –Regional finalist per category will received Certificate of Recognition and P15,000.00 in the form of a cheque.

Special Awards for the following:

1. Nestle Water Leadership Award- P 10,000.00 each per category and Certificate of Recognition.
2. Energy Leadership Award – P 10,000.00 each per category and Certificate of Recognition.

4.2 National Level Winners will receive the following prizes:

\* Elementary Level

- First Prize – P 50,000.00
- Second Prize – 40,000.00
- Third Prize - 30,000.00

\* Secondary Level

- First Prize – P 50,000.00
- Second Prize – 40,000.00
- Third Prize - 30,000.00

Special Awards

Nestle Water Leadership Award

- Elementary Category - P 20,000.00
- Secondary - P 20,000.00

Energy Leadership Award

- Elementary Category - P 20,000.00
- Secondary Category - 20,000.00

Landbank Green Leadership Award

- Elementary Category - P 25,000.00
- Secondary Category - 25,000.00



#### 5. Board of Screening/Validation Committee/ Judges

- Division Level – Chiefs of School Governance and Operations Division will designate screening/validation committee to conduct validation and select 1 entry per category (1 for Elementary level and 1 for Secondary level).

- Regional Level-Representatives from DENR-EMB, DepED, CHED and/or other partners at the regional level.
- National Level-Representative from the different government agencies, private sector, and civil society at the regional and national levels.

6. For the details, entry form and criteria for determining the level of sustainability of the schools, you may refer to the attached documents or contact Mr. Ranilo L. Edar through office landline no. 2547062, or through his cellular phone nos. 09287941159/09062778498.

7. Immediate and wide dissemination of this Memorandum is desired.

  
JULIET A. JERUTA, PhD/CESO IV  
Director IV 

JAJ/STJ/ESSD/RLE

**2019 NATIONAL SEARCH FOR SUSTAINABLE & ECO-FRIENDLY SCHOOLS**  
**(Recognition Awards for Sustainable & Eco-Friendly Schools)**

**ENTRY FORM**

Name of School \_\_\_\_\_  
Address \_\_\_\_\_ Region \_\_\_\_\_  
Category \_\_\_\_\_ Contact Person/s \_\_\_\_\_  
Contact Number/s \_\_\_\_\_  
E-mail Address (Pls. write legibly) \_\_\_\_\_

**Brief Description of the Environmental Projects or Programs of the school (not to exceed 200 words)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please check for appropriateness. Please attach corresponding documents/evidence to the items checked. These documents can be photos, or text or videos.

**CRITERIA FOR DETERMINING THE LEVEL OF SUSTAINABILITY OF THE SCHOOLS ARE GIVEN BELOW:**

**FOR ELEMENTARY AND HIGH SCHOOL CATEGORIES:**

**1. Clear articulation and integration of social, ethical, environment and climate change dimensions in the institution's vision, mission and governance (15 pts.)**

- \_\_\_\_\_ The School Improvement Plan or its equivalent, incorporates, integrates and clearly articulates sustainability thrust, to include climate change dimensions (4 pts.)
- \_\_\_\_\_ The Policy of the school is communicated to constituents in the school (students, academic and non-academic staff, and parent-teachers' association) (3 pts.)
- \_\_\_\_\_ A person or a committee is assigned to implement programs and projects for the school (3 pts.)
- \_\_\_\_\_ Efforts to create awareness on any of the 17 Sustainable Development Goals (SDGS) as shown in Annex 1 and the national level development plans among the students (5 pts.)

**2. Environment and Climate Change Dimensions in School Operations (30 pts.)**

- \_\_\_\_\_ Waste management program (e.g. waste segregation, recycling, composting, presence of Materials Recovery Facility/System, sale of crafts, compost and other items from waste recycling, etc.) (4 pts.)
- \_\_\_\_\_ Paper conservation program (e.g. efficient consumption of paper, presence of paper conservation trays, etc.) (4pts.)
- \_\_\_\_\_ Energy efficiency and conservation program (e.g. replacement of incandescent lamp with compact fluorescent lamps or LED, turning off of machine when not in use, etc) (4 pts.)
- \_\_\_\_\_ Water conservation program (e.g. repair of leaking faucets, retrofitting of faucets to spray type and water- efficient toilet flush, rainwater harvesting facility, etc.) (2 pts.)
- \_\_\_\_\_ Pollution prevention program (e.g. air and water pollution prevention program, ban on entry of smoke-belching vehicles/idling of vehicles on the campus, presence of signages, etc.) (2 pts.)
- \_\_\_\_\_ Greening program (presence of plants, trees, mini-gardens etc.) (4 pts.)
- \_\_\_\_\_ Other environmental and natural resources management program/s not mentioned above (e.g. biodiversity conservation program and management program, etc.) (4 pts.)
- \_\_\_\_\_ Climate Change & Disaster Risk Reduction programs (4 pts.)
- \_\_\_\_\_ Environmental awards received (from 2017-present) (2 pts.)

**3. Environment and Climate Change-related Features of the School Curriculum (10 pts.)**

- \_\_\_\_\_ Integration of environment themes into the curriculum (3 pts.)
- \_\_\_\_\_ Presence of climate change and disaster risk reduction themes in the curriculum (3 pts.)
- \_\_\_\_\_ Presence of in-service environment and climate change training for faculty members (2 pts.)
- \_\_\_\_\_ Presence of environment and climate change support instructional materials for use by teachers and students (2 pts.)

#### 4. Presence of Vibrant Eco Organizations in Campus (8 pts.)

- \_\_\_\_\_ Presence of a functioning eco-club among the students with at least one eco-project per school year over the past two years (4 pts.)
- \_\_\_\_\_ Allocation of financial and logistical support by the schools to the student eco-club (2 pts.)
- \_\_\_\_\_ The campus as a "living laboratory" – student involvement in environmental learning to transform to a learning environment (2 pts.)

#### 5. Presence of Environmental Partners and Linkages in Various Programs, Projects and Activities (7 pts.)

- \_\_\_\_\_ Linkages with Local and National Agencies (e.g. DENR or other agencies, LGUs, etc.) (3pts.)
- \_\_\_\_\_ Linkages with international Development Partners (e.g. United Nations Environment Programme, United Nations Development Programme, UNESCO, etc.) (1pt.)
- \_\_\_\_\_ Outreach and service to wider community, including partnerships with non-government organizations and industries (3 pts.)

#### 6. Socio-Cultural Sustainability – (25 pts.)

- \_\_\_\_\_ The prevailing values of the school and the curriculum are sensitive to issues of gender equity (Equal number or more women staff given positions/administrative roles on the school (based on qualification and merit); Female students hold leadership roles in the school (good balance/good percentage out of the total number of such positions; Presence of a Gender and Development Office or focal point; Language used in teaching /lesson plans / books (for High School and College only) is gender responsive) (8 pts.)
- \_\_\_\_\_ Students are given opportunities and skills to participate constructively in helping to solve local community problems (3 pts.)
- \_\_\_\_\_ With Existing Student Organizations/School Clubs on socio-cultural sustainability affair (2 pts.)
- \_\_\_\_\_ The prevailing values of the school and the curriculum adequately prepare students for life as citizens of a multi-cultural society and global community; Presence of global awareness program in the curriculum and Instruction (3 pts.)
- \_\_\_\_\_ The special needs of all students, especially those with physical or learning disabilities are catered for (Special Education Programs, Inclusive education, Presence of accessibility structures for Persons With Disabilities or children with special needs) (3 pts.)
- \_\_\_\_\_ The staff are skilled in conflict resolution strategies as a support for positive student behavior (3 pts.)
- \_\_\_\_\_ The school plays an active role in building support for cultural diversity both within the school and its wider community; Presence of programs for Indigenous Cultural Communities (3 pts.)

#### 7. Economic Sustainability – (5 pts.)

- \_\_\_\_\_ A spirit of cooperation and sharing – not competition – is modeled in the allocation of resources in the school (2 pts.)
- \_\_\_\_\_ Students learn small business skills through opportunities to organize school and community projects (2 pts.)
- \_\_\_\_\_ A culture of maintenance ensures that school buildings and equipment are kept in good repair and maintained in good condition (1 pt.)

#### Special Category No. 1: The Nestle Water Leadership Award

- \_\_\_\_\_ Commitments on Water as part of the School's Policy (7 pts.)
- \_\_\_\_\_ Long-term and short-term Objectives (8 pts.)

#### Program:

- \_\_\_\_\_ Resources, Roles, Responsibility and Leadership Committees, Organizations, Clubs of school administrators, teachers, students and support groups (parents, teachers and other non-student sector) (5 pts.)
- \_\_\_\_\_ Support by the school to the committees / organizations / clubs (5 pts.)

#### Competence, Training and Awareness:

- \_\_\_\_\_ Faculty training on Water Education (10 pts.)
- \_\_\_\_\_ Integration of Water Education into the curriculum (10 pts.)
- \_\_\_\_\_ Outreach initiatives on Water Awareness to local community and other stakeholders (10 pts.)

#### Programs and Initiatives/Projects:

- \_\_\_\_\_ Initiatives on Water Efficiency and Conservation (20 pts.)
- \_\_\_\_\_ Waste water treatment initiatives (10 pts.)

Monitoring:  
\_\_\_\_\_ Monitoring and measurement (8 pts.)

Maintenance:  
\_\_\_\_\_ Periodic Review of the Program/Initiatives (7 pts.)

**Special Category No. 2: The Energy Leadership Award**

- \_\_\_\_\_ Brief description of the program (10 pts.)
- \_\_\_\_\_ Need or opportunity addressed by the project/program (10 pts.)
- \_\_\_\_\_ Goals and objectives (Objectives should be SMART: specific, measurable, attainable, realistic and time-bound) (10 pts.)
- \_\_\_\_\_ Stakeholders involved (who, how, what are their roles?)(15 pts.)
- \_\_\_\_\_ Implementations and challenges (and ways to overcome the challenges) (20 pts.)
- \_\_\_\_\_ Results (20 pts.)
- \_\_\_\_\_ Sustainability and future plans (15 pts.)

Submitted by:

\_\_\_\_\_  
Signature over Printed Name

Position/Institution

Certified Correct by:

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Institution

-----  
*(Do not write below this line)*

Printed Name of Receiver:

\_\_\_\_\_

Date Received:

\_\_\_\_\_