



March 26, 2019

**DIVISION MEMORANDUM**

No. 192 S. 2019

**ADVANCE TRAINING COURSE FOR LEADERS OF ADULTS AND  
KAWAN LEADERS**

To: Assistant Schools Division Superintendents  
Chiefs, SGOD/CID  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School Teachers  
All Others Concerned

1. This is to announce the conduct of the Advanced Training Course (Wood Badge) for Leaders of Adults and Kawan Leaders, under Council Memorandum No. 16, Series of 2019, details of which are as follows:

**a. ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS**

Date : May 16-21, 2019  
Venue : Capitol Hills Scout Camp, Cebu City  
Host : Cebu Council

**b. ADVANCED TRAINING COURSE FOR KAWAN LEADERS**

Date : May 16-21, 2019  
Venue : Capitol Hills Scout Camp, Cebu City  
Host : Cebu Council

2. Participants to this training are graduates of the Basic Training Course, currently registered with his/her unit, and physically fit with accomplished Physical Examination Form.

3. Registration Fee: A registration fee of **Six Thousand Pesos Only (Php6,000.00)** shall be charged to each participant to defray cost of meals, snacks, handouts, T-shirt, materials/supplies and other administrative expenses. (Dinner will be served a day before the start of the Course).

4. Application for Participation must be fully accomplished with proper endorsement by the Council Scout Executive and must reach at Regional Office 15

days before the start of the Course. The course will be cancelled if total participants will not reach **32**.

5. The registration fee, transportation and other incidental expenses shall be chargeable against local funds, subject to its availability and the usual accounting and auditing rules and regulations.

6. Attached herewith are the following:

- a. Application to Attend Form
- b. Medical Examination Form
- c. What to bring for Leaders of Adults
- d. What to bring for Unit Leaders

7. Should you have queries, you may call the office at **Tel. No. (032) 261-1402** or via Email **[cebucouncil@gmail.com](mailto:cebucouncil@gmail.com)**.

8. For information, wide dissemination and compliance.

  
**RHEA MAE A. ANGTUD, ED.D., CESO VI**  
School Division Superintendent



Boy Scouts of the Philippines  
Eastern Visayas Region  
**CEBU COUNCIL**

February 22, 2019

**COUNCIL MEMORANDUM**

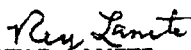
No. 16 , Series of 2019


**TO :** DIVISION FIELD COMMISSIONERS,  
DISTRICT / SCHOOL COMMISSIONERS,  
SECONDARY SCHOOL COMMISSIONERS,  
HEADS, PRIVATE ELEMENTARY AND SECONDARY SCHOOLS

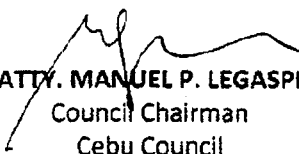
**SUBJECT :** ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS AND KAWAN LEADERS

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  - b. **ADVANCED TRAINING COURSE FOR KAWAN LEADERS**  
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Venue : Capitol Hills Scout Camp, Cebu City  
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6. Should you have queries, you may call the office at Tel. No. (032) 261-1402 or via Email [cebuccouncil@gmail.com](mailto:cebuccouncil@gmail.com).
7. For information, wide dissemination and compliance.

  
**REY B. LANETE**  
Field Scout Executive  
OIC-Council Scout Executive

  
**BIANITO A. DAGATAN**  
Schools Division Superintendent  
Council Scout Commissioner  
Cebu City Division

  
**ATTY. MANUEL P. LEGASPI**  
Council Chairman  
Cebu Council

BOY SCOUTS OF THE PHILIPPINES  
NATIONAL OFFICE  
Manila

APPLICATION TO ATTEND

ADVANCED TRAINING COURSE (ATC)  
COURSE FOR MANAGERS OF LEARNING (CML)  
COURSE FOR MANAGERS OF TRAINING (CMT)

Title and Course No.	Date	Venue
Host: National/Region/Council		
Name: _____ (Surname)	_____ (Given Name)	_____ (Middle Name)
Nickname _____		
Mailing Address: _____		
E-mail: _____	CP _____	Tel # _____ Fax # _____
Date of Birth: _____	Age _____	Place of Birth: _____
Civil Status: _____	Religion: _____	Occupation: _____
Business Address: _____		
Scouting Position: _____		Unit & No. _____
Registration Status: Expiry Date _____		Cert. No. _____
Training Certificates received to qualify you to attend this course:		
For ATC: Phase 3 Completion Cert. No. _____		Date issued: _____
or BTC Completion Cert. No. _____		Date issued: _____
For CML: Wood Badge Cert. _____		Date issued: _____
For CMT: CML Course No. _____		Date issued: _____
or CALT Course No. _____		Date issued: _____
Date filed _____		Signature of Applicant _____

LOCAL COUNCIL OFFICE ACTION

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter to attend the aforementioned course.

Recommending Acceptance:

Endorsed:

Deputy Council Scout Commissioner for Training

Scout Executive/OIC

Date

REGIONAL OFFICE ACTION

Verified:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Regional Scout Director

NATIONAL OFFICE ACTION

Processed:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Noted: \_\_\_\_\_

Director

Program & Adult Resources Development

## MEDICAL EXAMINATION FORM

Last Name	First Name	Middle Initial	Sex	Age	Civil Status
Mailing Address		Date of Birth	Place of Birth		
Next of Kin (Relationship)		Address	Tel. No.		
Date of Examination			Purpose of Examination		

### Clinical Evaluation

Physician's Findings Normal: Abnormal.	Describe abnormality in detail Enter pertinent number for every comment
1. Eyes	
2. Ears	
3. Nose	
4. Throat	
5. Teeth	
6. Lungs	
7. Heart	
8. Abdomen	
9. Genitalia	
10. Posture	
11. Extremities	
12. Skin	
13. Identifying Marks	

### Measurements and other Findings

Weight	Height	Color of Hair	Color of Eyes
Blood Pressure (Sitting) Systolic		Diastolic	
Vision: Distant vision	Right	Left	
Near vision	Right	Left	
Hearing: (ears)	Right	Left	
Past Medical History	Serious diseases, operations, injury, etc.		

### Laboratory Findings

Blood Examination	Type	etc.	
Urinalysis	Albumin	Sugar	Microscopic
Chest X-ray	Date taken	Results	
Electrocardiogram	Date taken	Results	
Other tests			

### REMARKS & RECOMMENDATION

Signature of Examinee	Medical Examiner
	License No.

## ADVANCED TRAINING COURSE FOR UNIT LEADERS

**WHAT TO BRING:** Participants must bring with them the following items:

- Current Membership Card
- **Two (2) sets of Type "A" Scout Uniform**
- **1. For Kawan Leaders -**
  - Type A Polo and Skirt with side pocket flap and knee high socks with Yellow Garter Tabs
- **2. For Troop Leaders**
  - a. Male - Type A Polo and Short Pants with knee high socks and Green Garter Tabs
  - b. Female - Type A Polo and Short Pants with side pocket flap and knee high socks with Green Garter Tabs
- **3. For Outfit Advisors**
  - c. Two (2) sets of Type "A" Scout Uniform
  - d. Male - Type A Polo and Long Pants
  - e. Female - Type A Polo and Long Pants (with side pocket flap)
- Black Leather Shoes with shoe strings (Low cut for men and women)
- BSP Belt and Buckle
- BSP Neckerchief with Carabao slide
- Activity Short/Sports wear
- Casual Clothing
- Attire for Socials
- Personal Accessories
- Tent
- Sleeping Bag
- Rubber shoes
- Raincoat
- Blanket/Malong
- Flashlight
- White Handkerchief
- Compass (Optional)