



April 10, 2019

DIVISION MEMORANDUM

No. 221, s. 2019

**THREE-DAY TRAINING WRITESHOP OF GENDER SENSITIVITY IN
KASAYSAYAN COMPENDIUM**

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. This office announces the conduct of a "Three-Day Training Writeshop of Gender Sensitivity in Kasaysayan Compendium" on April 15-17, 2019 at Applied Nutrition (ANC) Banilad, Cebu City.
2. Objectives for this conference workshop are as follows:
 - a. to develop behavior change to become completely aware on gender sensitivity and possesses bias-free attitude on gender;
 - b. to draft a gender sensitive and bias-free write ups where GAD Concept are incorporated in the local history;
 - c. to improve the write-ups on the history of ones' respective municipality; and
 - d. to submit output of the local history of ones' municipality. (version two).
3. Relative to this, one (1) of the previous Teacher-Writer in Kasaysayan Compendium-Elementary, partner with one (1) teacher-writer from the Secondary per district are expected to attend and participate in the said seminar writeshop for the Local History.
4. Teacher-writer participants must bring the following:
 - a. hard and soft copies of the Local History of their respective Municipalities version 1; and
 - b. laptops.
5. Compensatory Time Off (CTO) and Service Credits will be granted if in case the schedule of the said training-writeshop will be declared as holiday.
6. Expenses for the board and lodging of the participants shall be charged against **2019 GAD Funds**, while travelling expenses per diem, and other incidental and related expenses incurred in connection with the participants' attendance to the said activity shall be chargeable against **Local School MOOE/ SEF/ PTA Funds**, subject to its availability and the usual accounting and auditing rules and regulations. Travelling and other incidental expenses of the Division representatives shall be chargeable against **Division InSET Funds**.
7. This Memorandum serves as Travel Authority of the participants.

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