



DEPARTMENT OF EDUCATION

**DIVISION OF CEBU PROVINCE**

SUDLON, LAHUG, CEBU CITY



May 4, 2019

DIVISION MEMORANDUM

No. 251, s. 2019

**ADDENDUM TO DIVISION MEMORANDUM NO. 148, S. 2019  
RE THE ROLL-OUT OF RPMS-PPST FOR SCHOOL YEAR 2019-2020**

TO : Assistant School Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Division Coordinators/Unit Heads  
Senior Education Program Specialists (SEPSs)/EPSAs  
School Heads/Administrators of Public Elem. & Sec. Schools

1. Relative to Division Memorandum No. 148, s. 2019 entitled "**Roll-out of RPMS-PPST for School Year 2019-2020**", the following provisions have been added:

**A. No. of Participants for the District TOT**

The participants shall comprise all the untrained School Heads and Master Teachers on RPMS-PPST for SY 2019-2020. Teachers preferably with Teacher III Plantilla item, who have demonstrated excellent KSAs in conducting training programs shall be tapped.

**B. Participants for the District/Roll-out**

All Public School Kindergarten, Elementary, JHS, and SHS teachers including SPED, Mobile Teachers/ALS implementers, IPED, are the participants of the said roll-out.

**C. Organization of Classes**

The participants for both the said Roll-out shall be organized by class. Each class shall adhere to the training standards re the number of participants per class (maximum of 60 and a minimum of 40).

**D. Roles and Responsibilities of Division and District Core Trainers**

1. The Division Core Trainers shall serve as:

1.1 monitors and TA providers during the District TOT in their assigned Districts. *Please refer to Division Memorandum No. 148, s. 2019. For those who serve as lead trainers in their respective Districts, they may opt to monitor in the neighboring District/s.*

1.2 lead trainers/TA providers during the District Roll-out

2. The District Core Trainers shall:

*Educating for a Strong Republic*

*SDS:2556405; ASDS:2364628; EMIS/EDP Sections:2556970*

*Disbursing Section:2554401; Accounting Section:2542632; Truckline:5203216*

2.1 act as Lead Trainers/Class Managers during the District Roll-out

2.2 prepare training materials, e.g. CDs, ppt, manuals, hand-outs, templates, etc

2. The Program Management Team of each District headed by the Public Schools District Supervisor, shall ensure the smooth flow of the training (TOT/Roll-out) delivery.

3. Travelling, meals and snacks, training materials, and other incidental expenses incurred by the Program Management Team (Class Managers, Trainers/Facilitators, Documenters, Secretariat, Resource Managers, QAME, Officers of the Day), monitors, TA providers, and participants shall be chargeable against School MOOE/Division/Local Funds subject to the usual accounting and auditing rules and regulations.

4. This Memorandum serves as **TRAVEL ORDER**.

5. Wide dissemination of this Memorandum is highly desired.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent