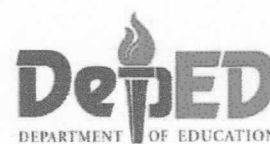




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City



Division Memorandum No: 256 s 2019

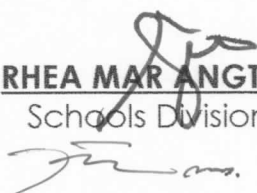
May 6, 2019

### Implementing Guidelines to DepEd WinS/ WASH Program

To:

Public Schools Districts Supervisor  
Public Elementary and Secondary School Heads  
All Other Concerned

1. The Department of Education issued DepEd Memorandum No. 194 s.2018 entitled Implementing Guidelines to DepEd order No. 10, 2016, to implement the guidelines of WinS/ WASH program. In lieu with this, you are directed to update the WinS/WASH program online survey report through [deped-wins.sysdb.site](http://deped-wins.sysdb.site) this month of May before Brigada Skwela begins.
2. The results of WinS can be incorporated in the Annual Improvement Plan and Annual Procurement Program of the Schools, as well as in the School Improvement Plan adjustment. Results should also be utilized in the Brigada Eskwela Program.
3. On a regular basis, starting school year 2019-2020, all schools must update their WinS status by uploading their school information **annually, within the month of November**. The supervisors and or school health personnel assigned to monitor the school on a regular basis should affix their signature on the **School WinS Monitoring Form**.
4. Hard copy of the WinS Program (School WinS Monitoring Form) with signature of supervisors and or school health personnel must be submitted to the district office. Submitted hard copy will be forwarded to the division office per district.
5. Please be guided accordingly

  
**RHEA MAR ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**

21 DEC 2018

DepEd MEMORANDUM  
No. **194** s. 2018

**IMPLEMENTING GUIDELINES TO DEPED ORDER NO. 10, S. 2016**  
(Policy and Guidelines for Comprehensive Water, Sanitation  
and Hygiene in Schools Program)

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order No. 10, s. 2016 entitled **Policy and Guidelines for Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program** to promote correct hygiene and sanitation practices and clean environment in and around schools to keep learners safe and healthy. Towards achieving learning and health outcomes and improving school attendance of students/learners, the WinS Policy mandates basic requirements and standards on school-based water, sanitation, hygiene, health education and deworming that all elementary and secondary schools must meet.

2. Further, Section IV-B of the WinS Policy directs the Central Office (CO), through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), to **establish the system to recognize outstanding program implementers and managers**. The regional offices (ROs) and schools division offices (SDOs) are expected to manage and implement, such system alongside the performance of their responsibility of quality assurance, monitoring, and technical assistance.

3. The DepEd-led National WASH in Schools Technical Working Group designed a package of mechanisms for programming, monitoring progress, ensuring quality, and recognizing exemplary performance on Wash in schools to facilitate the WinS policy implementation. These mechanisms are integrated through the application of the global concept of Three Star Approach (TSA) indicators provided in Enclosure No. 1. The mechanisms contained in the TSA are designed to help:

- a. schools implement the WinS Program;
- b. SDOs to do WinS Program Management, Monitoring, and Technical Assistance to Schools; and
- c. regional offices to quality assure and reward performances.

4. The concerned offices and units at the CO, ROs, SDOs, and all public schools are tasked to ensure the use of the WinS mechanisms, per their mandated roles and responsibilities indicated in the WinS Policy. Hence, orientations on the use of the mechanisms and tools will be conducted at all levels and to all elementary and secondary schools.

5. The expected output of the WinS orientation of schools is the baseline results of schools for School Year 2017-2018. This should be used as basis for planning and programming investments, technical assistance, and monitoring, to recognize improvements, which are part of the institutional processes at the central, regional, and schools division levels.

6. On a regular basis, all schools division superintendents are directed to ensure that all schools update their WinS status by uploading their school information **annually, within the month of November**. The supervisors and/or school health personnel assigned to monitor the school on a regular basis should affix their signature on the School WinS Monitoring Form provided in the enclosure prior to encoding in the online system. The SDOs shall submit the validated WinS report by the end of January of the following year.


7. The following documents are enclosed for reference and guidance:

- a. Enclosure No. 1 - WASH in Schools (WinS) 3-Star Indicators,
- b. Enclosure No. 2 - Guide to DepEd's Three Star Approach (TSA) for Schools,
- c. Enclosure No. 3a - DepEd's WASH in Schools Monitoring Form,
- d. Enclosure No. 3b - WASH in Schools (WinS) Monitoring System (download from <http://deped-wins.sysdb.site>),
- e. Enclosure No. 4 - WASH in Schools Monitoring System: User's Manual for Schools,
- f. Enclosure No. 5 - Criteria for Recognizing Schools Division Offices (SDOs) in Managing the WinS,
- g. Enclosure No. 6 - Recognition for SDOs: DepEd's TSA for WinS Program Management,
- h. Enclosure No. 7 - WinS Form for WinS Program Management (SDO level), and
- i. Enclosure No. 8 - WASH in Schools Monitoring System: User's Manual for Schools.

8. The results of WinS can be incorporated in the Annual Improvement Plan (AIP) and the Annual Procurement Program (APP) of the schools, as well as in the School Improvement Plan (SIP) adjustment. Results should also be utilized in the *Brigada Eskwela* Program in May of every year. Schedule of recognition and or awarding of schools would be the discretion of the regional offices when it is suitably fit.

9. For further inquiries and clarifications, contact the **Bureau of Learner Support Services-School Health Division**, 3rd Floor, Mabini Building, Department of Education (DepED) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 632-9935.

10. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encls.:

As stated

Reference:

DepEd Order: (No. 10, s. 2016)

To be indicated in the Perpetual Index  
under the following subjects:

HEALTH EDUCATION  
LEARNERS  
PROGRAMS  
RULES AND REGULATIONS  
SCHOOLS

MCR/SMMA - DO-Implementing Guidelines to DO 10, s. 2016  
0831/October 23, 2018/11-12/13-18/12-15