



DEPARTMENT OF EDUCATION

DIVISION OF CEBU PROVINCE

SUDLON, LAHUG, CEBU CITY



May 7, 2019

DIVISION MEMORANDUM

No. 261 s. 2019

**WORKSHOP ON THE DEVELOPMENT OF MODEL INSTRUCTIONAL
PLAN IN MAPEH 4 AND 7**

To: Assistant Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. Enclosed is Regional Memorandum No. 0218, s. 2019, disseminating the details of the Workshop on the Development of Model Instructional Plan in MAPEH 4 and 7 on May 15-19, 2019 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. Details on workshop requirements are stipulated in the enclosure.
3. List of participants for Cebu Province Division is attached hereto.
4. Traveling and other incidental expenses of the participants shall be chargeable against school MOOE/Local funds while board and lodging shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.
5. Participants shall be entitled to service credits in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003. On the other hand, non-teaching personnel shall be provided with Compensatory-Time-Off (CTO) on training days which fall on Saturdays, Sundays and Holidays per CSC and DBM Joint Circular No. 2, s. 2004
6. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



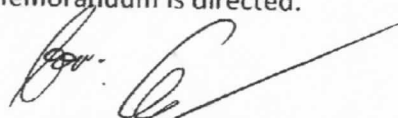
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REGIONAL MEMORANDUM
No. **0218**, s. 2019

WORKSHOP ON THE DEVELOPMENT OF MODEL INSTRUCTIONAL PLAN IN MAPEH 4 AND 7

To: Schools Division Superintendents

1. This Office through the Curriculum and Learning Management Division will conduct the Workshop on the Development of Model Instructional Plan in MAPEH 4 and 7 on May 15-19, 2019 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The workshop aims to:
 - a. improve competence in developing and utilizing the model Instructional Plans (iPlans);
 - b. enhance competence of Education Program Supervisor in providing instructional supervision; and
 - c. strengthen capacity of DepEd in quality assurance, technical assistance, and monitoring and evaluation.
3. The participants of the said workshop are the Regional and Division MAPEH Supervisors and the selected best/master teachers in MAPEH 4 and 7. They are expected to bring the following:
 - a. Curriculum Guide;
 - b. Teacher's Guide (TG);
 - c. Learner's Material (LM);
 - d. laptop;
 - e. extension wires; and
 - f. other reference materials.
4. Traveling and other incidental expenses incurred by the participants are chargeable against school MOOE/local funds while board and lodging will be charged to HRTD Funds subject to the usual accounting and auditing rules and regulations.
5. The participants shall be entitled to service credits in accordance with the provisions of DepEd Order No. 19, s. 2011, and DepEd Order No. 53, s. 2003. Likewise, non-teaching personnel including management staff shall be provided with Compensatory-Time-Off (CTO) on training days which fall on Saturdays, Sundays, and Holidays per CSC and DBM Joint Circular No. 2, s. 2004.
6. For reference, see attached enclosures.
7. Immediate dissemination of and compliance with this Memorandum is directed.


JULIET A. JERUTA PhD, CESO IV
Director IV

JAJ/STJ/EBEJ/jpo
CLMD'19

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"

Enclosure 1: Allocation of participants per SDO

Division	Education Program Supervisor	iPlan Writer	TOTAL
Bais City	1	1 (Grade 4 Music)	2
Bayawan City	1	1 (Grade 4 Health)	2
Bohol Province	1	2 (Grade 7 Music)	3
Bogo City	1	1 (Grade 7 Arts) 1 (Grade 7 Health)	3
Carcar City	1	1 (Grade 4 PE)	2
Cebu City	1	2 (Grade 4 Arts) 1 (Grade 7 Arts) 1 (Grade 7 Health)	5
Cebu Province	1	3 (Grade 4 PE) 1 (Grade 7 Health) 1 (Grade 7 PE)	6
City of Naga	1	1 (Grade 7 Health)	2
Danao City	1	1 (Grade 7 Health)	2
Dumaguete City	1	1 (Grade 7 Arts)	2
Guihulngan City	1	1 (Grade 4 Health)	2
Lapu-Lapu City	1	1 (Grade 4 Arts)	2
Mandaue City	1	1 (Grade 7 PE)	2
Negros Oriental	1	2 (Grade 4 Music)	3
Siquijor	1	1 (Grade 4 Health)	2
Tagbilaran City	1	1 (Grade 4 Music)	2
Talisay City	1	1 (Grade 7 PE)	2
Tanjay City	1	1 (Grade 7 PE)	2
Toledo City	1	1 (Grade 7 Music)	2
TOTAL	19	29	48

PROGRAM MANAGEMENT TEAM

Program Director	Dr. Juliet A. Jeruta, Regional Director	DepEd RO VII
Asst. Program Director	Dr. Salustiano T. Jimenez, ARD	
Program Managers	Dr. Maria Jesusa C. Despojo, Chief, CLMD Dr. Emiliano B. Elnar Jr., Chief, QAD	
Finance Officer	Mr. Melchor O. Jabol, SAO	
Training Manager	Dr. Juvelyn P. Otero	
Co-Training Manager	Dr. Elaine F. Perfecio	
Secretariat/Logistics Officers	Ms. Lorideth S. Edicto Ms. Jeshel R. Baclado	
Technical Staff	Mr. Rommel W. Otero, PDO II, LR	Carcar City Division
Grammarian	Mrs. Eleanor D. Gallardo, MT1	Cebu City Division