



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO BUILDING Sudlon , Lahug ,Cebu City



DIVISION MEMORANDUM

No. 263, s. 2019

**REITERATING THE SIGNIFICANCE ON THE CONDUCT OF DISTRICT/SCHOOL ROLL-OUT
RE RPMS-PPST FOR SCHOOL YEAR 2019-2020**

TO : Assistant School Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads/Administrators of Public Elem. & Sec. Schools

1. This Office hereby reiterates the significance on the conduct of District/School Roll-out re RPMS-PPST for School Year 2019-2020, which is scheduled on May 16-18, 2019, pursuant to Division Memorandum No. 148, s. 2019.
2. Public Schools District Supervisors who opt to conduct the said Roll-out on May 15-17, 2019 or dates later than the aforesaid schedule are advised to inform this Office the soonest possible time, stating the reasons of the changes.
3. District PMT chaired by the Public Schools District Supervisors shall use the Training Matrix. See Enclosure A.
4. The District PMT through the School Heads and Master Teachers shall ensure that all teachers shall be provided with clear books, pieces of bondpaper, and other materials for their individual portfolio preparation.
5. School Heads and Master Teachers shall facilitate the COT planning. Use the attached COT Template (Enclosure B). Submit the accomplished COT template to the District PMT duly endorsed by the PSDSs on or before May 24, 2019, **attention:** Dr. Leah B. Apao, OIC-ASDS.
6. Monitoring and provision of technical assistance shall be done by the Division/District Core Trainers. Activity Completion Report shall be submitted to this Office by the Public Schools District Supervisors on or before May 24, 2019, **attention:** Dr. Mary Ann P. Flores.
7. Service Credits for three days shall be granted to Master Teachers and Teachers while one day CTO for non-teaching personnel for the services rendered on May 18, 2019, pursuant to DepED issuances.
8. Meals, snacks, training materials including clear books for teachers' portfolio and other expenses incidental to the conduct of the said District/School Roll-out shall be chargeable against **School/Division MOOE Funds** subject to the usual accounting and auditing rules and regulations.
9. This Memorandum serves as **TRAVEL ORDER**.
10. Immediate and wide dissemination of, and compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed.D., CESQ VI
Schools Division Superintendent



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District/School Roll-Out of RPMS-PPST, School Year 2019-2020

May 16-18, 2019

Training Matrix

Day 1		Day 2		Day 3	
Time	Activities	Time	Activities	Time	Activities
7:30-8:00	Arrival/Registration	7:30-8:00	Arrival/Registration	7:30-8:00	Arrival/Registration
8:01-8:30	Opening Program/Preliminaries	8:01-8:30	Opening Program/Preliminaries	8:01-8:30	Opening Program/Preliminaries
8:31-9:30	Session 1: BHRD PPST-RPMS Preliminary for Orientation SY 2019-2020/Context of RPMS		Session 7: COT-RPMS in Portfolio Organization and Assessment * Computing for the COT Rating * MOV's for the Portfolio		COT Planning by School Output:COT Schedule per Quarter
9:31-9:45	BREAK				
9:46-10:45	Session 2: The Philippine Professional Standards for Teachers and other HR System	8:31-10:45		8:30-10:15	
10:46-11:45	Session 3: The Process of RPMS (RPMS CYCLE) Highlighting the Roles of Rater and Ratee in each Phase of the RPMS Cycle	10:45-11:00		10:5-10:30	
	NOON BREAK	11:01-12:00	Session 8: Classroom Observation Processes and Protocols	10:31-12:00	Preparation of Individual Portfolio
			Session 9: Actual Classroom Observation (Review of Protocols Mock Observation, Individual Rating, Inter Observer Rating, Simulation of the Inter-Observer Agreement Exercise		
1:00-2:00	Session 4: Understanding RPMS Tools and MOVs	1:00-2:45		1:00-4:00	
2:01-3:15	Session 5: e-SAT Including Data Management and Use of Results & Try-Out/Discussion of Implementation Issues				
3:15-3:30	BREAK				
3:31-4:30	Session 6: Use of PPST-based Classroom Observation Tool in the RPMS & COT-RPMS Tool	2:46-4:45	Session 10: Module 2 Integration of Literacy and Numeracy Across Curriculum Areas	4:01-4:30	Clearing House
4:31-5:00	Reflection	4:46-5:00	Reflection/Concluding Activity	4:31-5:00	Closing Program
5:01-6:00	Debriefing	5:01-6:00	Debriefing		

Prepared by:

LEAH B. APAO, Ed.D. CSE

OGC-Assistant School Division Superintendent

Approved by:

RHEA MAE A. ANGTUD, Ed.D. CESO VI

Schools Division Superintendent

