



May 14, 2019

**DIVISION MEMORANDUM**

No. 275, s. 2019

**ADDENDUM TO DIVISION MEMORANDUM NO. 254, s. 2019  
(FIVE-DAY SUMMER IN-SERVICE TRAINING FOR TEACHERS 2019)**

**TO :** Assistant Schools Division Superintendents  
SGOD and CID Chiefs  
Division Supervisors / Coordinators  
SGOD and CID Personnel  
Public Schools District Supervisors/OICs/ Caretakers  
Elementary/Secondary School Heads  
Elementary/Secondary Public School Teachers

1. Relative to the conduct of the Five-Day Summer In-Service Training (INSET) for Teachers 2019 held on May 27-31, 2019, hereunder details the additional provision to wit:

1.1. Service Credits will be granted to participating teachers on the number of actual attendance of teachers during the program subject to the guidelines set stipulated in DepEd Order 53, s. 2003, "Updated Guidelines on Grant of Vacation Service Credits to Teachers". Claims of Service Credits shall be by district but arranged by school for both elementary and secondary levels.

2. All other provisions in the said Memorandum remain in effect.

3. Immediate dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

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