



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City



May 27, 2019

Division Memorandum
No. 293 s. 2019

MONITORING OF OPENING OF CLASSES FOR SY 2019-2020

To Assistant Schools Division Superintendent
Chiefs, SGOD/CID
Education Program Supervisors/Coordinators/SEPS/EPS 2
Public School District Supervisors
Elementary and Secondary School Heads
All Other Concerned

1. The field is hereby informed of the schedule and the Division Personnel assigned to conduct on-site monitoring during the opening of classes for SY 2019-2020 **from June 3-7, 2019**.
2. Hereunder are the Division Personnel assigned and the corresponding districts for your guidance:

DIVISION PERSONNEL	DESIGNATION	DISTRICT
DR. NOVIE O. MANGUBAT	SGOD Chief	Liloan
DR MARY ANN P. FLORES	CID Chief	Consolacion
DR. GERARDO S. MANTOS	EPS	Tabuelan & San Remigio 2
MRS. NENITA G. JARALVE	EPS	Balamban 1, 2 & Asturias
DR. JOSE GARRY NAPOLES	EPS	Tuburan 1 & 2
MRS. JUVIMAR MONTOLO	EPS	Sta. Fe, Bantayan 1 & 2, Madridejos
MRS. ARACELI CABAHUG	EPS	San Remigio 1
DR. EVA CASINILLO	PSDS	Daanbantayan 1 & 2
MRS. ROSEMARY OLIVERIO	EPS	Catmon & Sogod
MR. ISAIASH T. WAGAS	EPS	Compostela
MRS. MARIA SOCORRO N. RELACION	SEPS	Dalaguete 1 & 2
DR. MARGARITA NIERRA	SEPS	Argao 1 & 2, Sibonga
DR. RODERIC T. GOLES	SEPS	Dumanjug 1 & 2
DR. NORMAN O. BLANCO	EPS II	Alegria & Badian
MR. CHANEY GULFAN	EPS II	Medellin & Liloan
MR. LOUIE MONTEROSO	EPS II	Boljoon, Oslob & Alcoy
DR. PAMELA RODEMIO	EPS	San Fernando 1 & 2
MRS. JANE GURREA	EPS	Aloguinsan, Pinamungajan 1 & 2
MRS. MARIA ELENA T. PARAS	EPS	Barili 1 & 2
DR. GLYNNIS O. GUINOCOR	Division Dentist	Carmen
DR. ASTERTIRRE A. BERNALES	Division Doctor	Cordova
MRS. CLEO ESCUADRO	EPS II - ALS	Ginatilan & Malabuyoc
MRS. FLORENDA ALICAWAY	EPS II - ALS	Moalboal, Alcantara & Ronda
MS. DAPHNE TEO	EPS II - ALS	Camotes Island
MR. ORLY PERICO	EPS II - ALS	Samboan, Santander
DR. VIRGILIO TANTUICO	Division Doctor	Minglanilla 1 & 2

3. Travel expenses, per diem, meal allowance and other incidental expenses incurred by the Division Personnel shall be chargeable against **Division Funds/MOOE** subject to its availability and the usual auditing and accounting rules and regulations.
4. This Memorandum serves as the Authority to Travel of all Division Personnel involved.
5. Immediate dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed.D. CESO VI
Schools Division Superintendent

MONITORING TOOL FOR OPENING OF CLASSES

June 3-7, 2019

District: _____

School: _____

Date Monitored: _____

Areas of Concern	Yes	No	Issues and Concerns/Problems Encountered	Action Taken by School Head	Remarks
Functional OBE Information and Action Center					
Presence of Help Desk					
Officer of the Day					
Record Book					

Areas of Concern	Male	Female	Total	Issues and Concerns/Problems Encountered	Action Taken by School Head	Remarks
II. Enrollment						
-Kinder						
-Grade 1						
-Grade 2						
-Grade 3						
-Grade 4						
-Grade 5						
-Grade 6						
-Grade 7						
-Grade 8						
-Grade 9						
-Grade 10						
-Grade 11						
-Grade 12	Yes	No				
-Non-Admission (No Collection Policy, No Credentials, No LRN, etc.)						

Areas of Concern	CURRENT STATUS OF SCHOOL		DEPED STANDARD			Issues and Concerns/Problems Encountered	Action Taken by School Head	Remarks		
	Total # of Teachers	Ratio	Ready (R)	Nearly Ready (NR)	Needing Support (NS)			Ready (R)	Nearly Ready (NR)	Needing Support (NS)
III. Critical Resources										
- Teachers	Number		1:40	1:41 to 1:50	>1:50					
- Classrooms			1:40	1:41 to 1:50	>1:50					
- Seats			1:1	1:1 to 1:2	>1:2					
- Tables			1:50	1:51 to 1:60	>1:60					
- Water Supply	Yes No		presence	NA	No Supply					
- Electricity			presence	NA	No Supply					

Areas of Concern	Yes	No	Issues and Concerns/Problems Encountered	Action Taken by School Head	Remarks
V. DRRM Activities					
- Pruning of tree branches which should be at the level of the roof of the building					
- Fixing of protruding nails at the walls, floors and stairs					
- Bi-annual checking and fixing up of electrical outlets and lighting installation					
- Construction of drainage/canal for schools affected by flooding					
- Planting of deep rooted tree and cover crops around school site of high risk to landslide					
- Fixing of dilapidated building					

Areas of Concern	Yes	No	Issues and Concerns/Problems Encountered	Action Taken by School Head	Remarks
VI. Others					
-Presence of Transparency Board in School					
-Presence of Security Personnel in School					
-School has Biometrics					
-School Signage					
-Teachers and Class Program					
-Teachers' Modules/Guides					
-Citizens' Charter					

Areas of Concern	Yes	No	Issues and Concerns/Problems Encountered	Action Taken by School Head	Remarks
VII. Started formal class on <u>June 3, 2019</u>					

Name of Division Field Monitor