



May 25, 2019

Division Memorandum
No. 298 s. 2019

**ADDENDUM/CORRIGENDUM TO DIVISION MEMORANDUM NO. 231, S. 2019
(DIVISION SEMINAR-WORKSHOP OF GRADE ONE TEACHERS
ON SIGN LANGUAGE)**

To: Assistant Superintendents
Chiefs, CID and SGOD
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads

1. The field is hereby informed that the venue of the **Division Seminar-Workshop of Grade One Teachers on Sign Language** is **DepEd-Ecotech Center, Sudlon, Lahug, Cebu City**. The dates for the different batches remain the same.
2. Please refer to the attachment for the assigned function rooms of participants (for Batch 1).
3. Participants and SPED teacher-resource speakers for Batch 1 are entitled to three (3) days service credits, while participants and SPED teacher-resource speakers for Batches 2 and 3 are entitled to one (1) day service credit only. School Heads and Division Supervisor/s who are resource speakers for Batches 1 to 3 are entitled to Compensatory Time- Off (CTO) corresponding to the number of Saturdays or holidays they will be serving as resource speakers, as per D.O No. 53, s. 2003 and DBM and CSC Joint circular No. 2, s. 2019.
4. A registration fee of **Php 4500.00 (instead of Php 4,700.00)** shall be collected from each participant to defray expenses for meals, materials, board and lodging. Registration fee, travelling and other incidental expenses that may be incurred by participants relative to the said activity shall be chargeable against **school MOOE/SEF/PTA funds**, while travelling expenses of resource speakers shall be chargeable against **school MOOE/SEF/PTA funds**. Meals and board and lodging expenses of resource speakers shall be chargeable against **Division GAD funds**, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum shall serve as participants' **Authority to Travel**.
6. Immediate and wide dissemination of this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

**VENUES AND CLUSTER ASSIGNMENTS OF PARTICIPANTS
AND RESOURCE SPEAKERS**

CLUSTER 1

VENUE: New Dining Second Floor

Participants: Alegria	-	20
Moalboal	-	15
Oslob	-	16
Samboan	-	15
TOTAL	-	66

Allan Mutya
Laarni Sumagang
Meriam Chicote
Marivic Espina

Cluster Manager: Roselle Macias

CLUSTER 2

VENUE: Kamagong

Participants: Argao 1	-	22
Argao 2	-	25
Dalaguete 1-		20
Boljoon	-	11
TOTAL	-	78

Fanny Inumerables
Richel Tiguelo
Tricia Raye Pagod

Cluster Manager: Maria Elena T.Paras

CLUSTER 3

VENUE: Molave 1

Participants: Santander	-	9
Ginatilan	-	11
Malabuyoc-		15
Dalaguete 2-		22
Alcantara	-	9
TOTAL	-	66

Esther Ababat
Aileen Tungal
Genaro Villaceran
Eunice Suan

Cluster Manager: Annalee Salvador

CLUSTER 4

VENUE: New Dining First Floor

Participants: Mercedita Alvarado		
Dumanjug 1-		12
Dumanjug 2-		17
Cordova	-	11
Consolacion-		18
TOTAL	-	58

Maria Marna Penosa
Theresa Lynn Labayen
Venus Maquillan
Maria Portia Rabano

Cluster Manager: Mercedita Alvarado

CLUSTER 5

VENUE: Narra 1

Participants: Badian	-	25
Alcoy	-	8
Ronda	-	10
TOTAL	-	43

Lourdes Delantar
Jovyp Baraquia
Jennifer Erasmo
Lina Elleccion

Cluster Manager: Gresilda Bustamante