



June 17, 2019

DIVISION MEMORANDUM

No. 334 s. 2019

**CONFERENCE FOR JUNIOR HIGH SCHOOL REGISTERED GUIDANCE COUNSELORS
 /GUIDANCE DESIGNATES**

**To: Assistant Superintendents
 Education Program Supervisors/Coordinators
 District Supervisors/OICs
 Secondary School Heads**

1. This Office announces the conduct of **Conference for Junior High School Registered Guidance Counselors/Guidance Designates** at the Annex Dining Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City on the following schedule:

| PARTICIPANT | DATE |
|--------------------|---------------|
| North Area | June 24, 2019 |
| South Area | June 25, 2019 |

2. Conference aims :
 - a. Updates of Career Guidance Activities;
 - b. other matters
3. A registration fee of **Six hundred Pesos (P600.00)** will be collected to cover the facilities and venue rental, two (2) snacks and lunch.
4. Travel, incidental expenses and registration fee shall be chargeable against **MOOE Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
5. This memorandum serves as **Authority to Travel** to participants.
6. Immediate dissemination of the contents of this Memorandum is desired.


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 Schools Division Superintendent

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