

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



June 24, 2019

DIVISION MEMORANDUM

No. 348 s., 2019

**TECH4ED
3 DAYS CENTER MANAGER TRAINING**


**TO: Assistant Division Superintendents
Education Supervisors/Coordinators
District Supervisors/OIC
Elementary and Secondary School Heads
School, District and Municipality ICT Coordinators
All Others Concerned**

1. This office announces that the Department of Information and Communications Technology (DICT) would conduct a Three (3) Days Center Managers Training for TECH4ED on July 3-5, 2019 at the DICT Training Lab, located at A. Pigafetta Street, port area, Cebu City.
2. The participants are two (2) per Selected recipient schools that we have identified during the MOA signing for the Tech4ED preferably school ict coordinator and appointed Tech4ED manager and also two (2) from the IT Staff of the province:

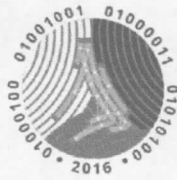
No.	RECEPIENT SCHOOLS
1	Alcoy National High School Library Hub
2	Balamban Central School Library Hub
3	Santander National High School
4	Samboan San Sebastian Elementary School
5	Consolacion National High School
6	Santa Fe National High School
7	Luciano B. Rama Sr. National High School
8	Looc Norte National High School
9	Tabuelan National High School
10	Medellin National High School

Division of Cebu Province ICT Staff			
1	Emmanuel F. Mendoza	2	Pablito A. Catubay

3. DICT will cover the snacks, am and pm and the lunch-only. Travelling, Accommodation and other incidental expenses that will be incurred relative to your attendance in the said activity shall be chargeable against local/school MOOE/PTA/SEF Funds while Division Office Staff shall be charge against Division Local/MOOE Funds, subject to the usual auditing and accounting rules and regulations.
4. This Memorandum serves as the **Authority to Travel**.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MARA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent 

rmaa/ictu/efm



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY

June 3, 2019

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Attention: **Mr. Emmauel Mendoza**
ICT Coordinator

Dear Ma'am Angtud,

Greetings!

The **Department of Information and Communications Technology (DICT)** is grateful to your office for supporting the Tech4ED Project. We appreciate your dedication to addressing the countries digital divide by providing digital education and opportunities to your community and schools.

In line with this, we would like to inform you that we would like to conduct a Center Managers Training that will be held on **July 3-5, 2019** at our **DICT Training Lab** located at **A. pigafetta street, port area, Cebu city**. The training will cover at least 3 days with 7 modules to discuss the Tech4ED project, center, management, operations, monitoring and evaluation, and basic computer fundamentals.

We are hoping that we could produce at least **2 center managers per school** that we have identified during the MOA signing for the Tech4ED for schools and also **2 from the IT staff of the province**. We will cover the snacks, am and pm and the lunch-only of the participants. Accommodations are not included as well as their travel expenses.

Hoping for your usual support of the said program.

Sincerely yours,


ENGR. LEO CIRRIANO L. URBIZTONDO JR.
Assistant Regional Director, Director III
DICT - Visayas Cluster 2, Cebu City

