



August 8, 2019

**DIVISION MEMORANDUM**  
No. 473, s. 2019

**ONE-DAY CONFERENCE OF ALL DISTRICT AND LEAD ENGLISH COORDINATORS**

**To: Assistant Superintendents  
Chiefs, CID and SGOD  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads**

1. This office announces the conduct of a **“One-Day Conference of All District English and Secondary Lead Coordinators”** on August 15, 2019 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims to:
  - a. critically identify underlying causes of the least learned competencies in English and learners’ status in the implementation of the reading program (PHIL IRI, ORV)
  - b. design plan of actions to address the causes of these least learned skills
  - c. orient participants on Phil IRI
  - d. discuss other related concerns
3. Participants of this activity are the District English and Lead Secondary English Coordinators.  
They are to bring the following:
  - a. Consolidated List of Least Learned Skills of NAT Results 2017-2018
  - b. Consolidated Data Results of Phil IRI and ORV
4. School heads are directed that **NO** classes will be left unattended due to the attendance and participation of the said teachers in this activity.
5. Transportation, travelling expenses and registration fee of 650php for one meal and two snacks are chargeable against School MOOE, SEF, PTA, or any other source of funds subject to availability and the usual accounting and auditing rules and regulations.
6. This memorandum serves as **Authority to Travel** of the participants.
7. Immediate and wide dissemination of this Memorandum is desired.

**RHEA MAR A. ANGTUD, Ed.D.**  
Schools Division Superintendent