



August 15, 2019

DIVISION MEMORANDUM
No. 488, s. 2019

**REMINDERS ON THE CONDUCT OF THE 2019 SEARCH FOR
OUTSTANDING EMPLOYEES OF DEPED CEBU PROVINCE**

**TO: Assistant Schools Division Superintendents
Chiefs, Functional Divisions
Education Program Supervisors/Coordinators
Public Schools Division Supervisors (PSDSs)/District Caretakers/OICs
Principal/Heads of Elementary and Secondary Schools
Teachers of Elementary and Secondary Schools
All Others Concerned**

1. Pursuant to the Division Memorandum No. 387, s. 2019 entitled "2019 Search for Outstanding Employees of DEPED Cebu Province as Amended" dated July 3, 2019, this office is calling the attention of all concerned to the herein schedule:

SEARCH TIMELINE:

- a. District Level –September 2019
- b. Submission of Entries to Division PRAISE Committee *c/o ASDS ESTER A. FUTALAN* – October 1 – 15, 2019
- c. Division Search/ On-Site Validation – 3rd week of October to 2nd week of November 2019
- d. Posting of results – End of November 2019
- e. Proclamation/ Awarding – December 2019

2. In this regard, the field is hereby **REMINDED** to conduct the School Search for Most Outstanding Employees as early as August, 2019 before the nominations will be submitted to the District level. Contestant for the Division level are expected to be those chosen in a search at the District level. Please refer to the Division Memorandum No. 387 s. 2019 for the Criteria and Guidelines as amended.

3. Immediate dissemination of and **STRICT COMPLIANCE** with this Memorandum is hereby directed.


RHEA MAR A. ANGTUD, Ed.D.
Schools Division Superintendent