



September 17, 2019

Division Memorandum
No. 559 s.2019

DRRM COORDINATION MEETING AND PLANNING

To: Assistant School Division Superintendents
District Supervisors/OIC's
District DRRM Coordinators

1. To continuously support and improve the implementation of Disaster Risk Reduction and Management, this Office announces the conduct of one(1) day Division Capacity Building Cluster Meeting which will be held on October 1, 2019 ,8:00AM to 5:00PM at Division Social Hall, Sudlon, Lahug, Cebu City.
2. This one(1) day activity aims to:
 - a) Finalize district clustering for the roll-out of school heads for the DRRM capacity building modules.
 - b) Update for the submission of 2nd & 3rd earthquake drills report
 - c) Identify schools that are prone to hazard, existing projects and plan activities for preparedness measures, prevention and mitigation.
3. Travelling and other incidental expenses shall be charge to District/School MOOE/local funds while food (2 snacks & lunch) of the said activity shall be charged to DRRM Monitoring fund subject to auditing rules and regulations.
4. This memorandum serves as Travel Order.
5. Immediate dissemination of this Memorandum is desired.

RHEA MAR A. ANGTUD, Ed. D.
Schools Division Superintendent