




October 14, 2019

DIVISION MEMORANDUM
NO. 633, s. 2019

**URGENT ONE-DAY CONFERENCE OF ALL COACHES/ADVISERS
OF FIRST PLACE WINNERS OF INVESTIGATORY PROJECTS**

**To: Assistant Superintendents
Chiefs, CID and SGOD
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. In preparation for the incoming 2019 Regional Science Technology Fair, this office announces the holding of a One-Day Conference of Coaches/Advisers of Science Investigatory Project First Place Winners during the conduct of the Division IP Congress on October 16, 2019 (8:00 A.M. – 5:00 P.M.) at CID office, Division of Cebu Province.
2. School heads are directed to ensure that **NO** classes will be left unattended due to the attendance/participation of the said teachers to this activity.
3. Transportation and traveling expenses are chargeable against School MOOE, LSB/SEF, PTA or any other source of funds, subject to availability and the usual accounting and auditing rules and regulations.
4. This Memorandum serves as **Authority to Travel** of the participants.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D.
Schools Division Superintendent