



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



DIVISION MEMORANDUM

NO. 680, s. 2019

**TO: Public Schools District Supervisors/ OIC
Selected Elementary School Administrators
District SBFP Focal Persons
Division Nurses (elementary)**

**FROM: MARILYN S. ANDALES , Ed.D.
Schools Division Superintendent**

DATE: November 5, 2019

**SUBJECT: POST IMPLEMENTATION REVIEW CONFERENCE ON SCHOOL BASED FEEDING
PROGRAM C.Y. 2019**

1. This Office announces the conduct of a one-day post implementation review on School-Based Feeding Program CY 2019 on November 29, 2019 at Ecotech Center, Cebu City.
2. The activity aims to:
 - a) Update the key directions on SBFP 2019.
 - b) To present the SBFP best practices per district.
 - c) Monitor status on schools with unliquidated sbfp funds per month.
3. Participants of the activity are as follows:

Expected participants are:


 - 1 school administrators per district
 - District SBFP focal persons (no proxy)
 - All nurses assigned in the elementary level as facilitators and will also serve as first aiders for this conference.
4. There should only be 2 representatives per district . It must be the district designated focal person on SBFP or district nutrition coordinator and a school administrator. Attendance is compulsory, a substitute who has no knowledge of the program in not allowed.
5. All District SBFP focal persons shall bring a hard copy on the District Consolidated SBFP Nutritional Status Midline Data. A report on SBFP best practices with pictorials per district .
6. The Opening Program will start at 8:00 A.M. breakfast at 7:00 am, shall be served to the participants with day 0 only (Bantayan /Camotes islands and the staff). Participants from Bantayan

and Camotes Islands are given Day zero (0). However expense per dinner during Day zero (0) stay at the Ecotech Center will be considered as the participants' counterpart or share for this conference. The first snack shall be served at 9am to all of the participants ,while lunch ,afternoon snacks will also be served .

7. This memorandum serves as Travel Authority of the participants, trainers and support staff.

8. Travelling expenses of the participants shall be charged to the school's MOOE while travelling expenses of the trainers and division personnel shall be charged to SBFP Funds. Expenses for the food/meals and snacks, lodging accommodation for those with day zero (0) and materials given to the participants for the conference shall be charged to the SBFP 2019 funds subject to the usual accounting/auditing rules and regulations.

9. Wide dissemination and strict compliance of this memorandum is hereby directed.


MARILYN S. ANDALES, Ed.D.,CESO V
Schools Division Superintendent