



**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City

NOVEMBER 22, 2019

**DIVISION MEMORANDUM**

No. 737, s. 2019

**ASSIGNMENT/ORIENTATION OF AND ROOM SUPERVISORS/ EXAMINERS  
OF THE PHILIPPINE EDUCATIONAL PLACEMENT TEST(PEPT)  
2019 NATIONAL ADMINISTRATION**

**TO: Assistant Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Secondary And Elementary School Heads  
Heads, Private Elementary/Secondary Schools**

1. This announces the Assignment /Orientation of Room Supervisors/Examiners for the Philippine Educational Placement Test (PEPT) 2019 National Administration in which the examination will be held on November 24, 2019 at Minglanilla Central School, Minglanilla District I, Cebu

2. The assigned room supervisors and examiners and other personnel involved are the following;

**ROOM EXAMINERS**

ELLEN VILLACENCIO - Principal - Minglanilla I  
ROMELA QUIAMCO - Principal - Minglanilla 1  
LUZVIMINDA BARIQUIT - Principal - Minglanilla 1  
EDISON DE LA PENA - Principal - Minglanilla 1  
MONALIZA OPSIMA - Master Teacher - Minglanilla I  
CLAIRE PARAISO - Master Teacher - Minglanilla I  
CLEOFE AZARCON - Teacher III - Minglanilla I

**CHIEF EXAMINER**

JANE O. GURREA - Division Office (DTC)  
MA. SOCCORRO RELACION- Division Office (M and E)

## ROOM SUPERVISORS

DANILO MANGUILIMOTAN - PSDS  
ELSA ABATAYO - PRINCIPAL

## SUPPORT STAFF

DISTRICT GUIDANCE COORDINATOR  
CLASSROOM TEACHER (TOTAL OF 5)

3. A short orientation will be conducted prior to the administration of the test, so all personnel involved are requested to report to the venue at 6:00 o' clock in the morning on the examination day.
4. In the absence of monetary incentive, all personnel involved in the administration of the test shall be provided with Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2 s. 2004 or Service Credits per DepEd Order No. 53,s.2003.
5. Expenses incurred relative to the administration of the test is Chargeable to Bureau of Education Assessment (BEA) Funds subject to the usual accounting and auditing rules and regulations.
6. This Memorandum will serve as **"Authority to Travel"** to the Personnel involved in the administration of the test.
7. Immediate and wide dissemination of this Memorandum is desired.

  
MARILYN S. ANDALES, Ed. D., CESO V  
Schools Division Superintendent 