



November 22, 2019

No. 740 s, 2019

**DIVISION CONFERENCE OF DISTRICT MAPEH COORDINATORS
BOTH ELEMENTARY AND SECONDARY**

To : Assistant Schools Division Superintendents
Chiefs, SGOD/CID
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. This Office announces the conduct of a One-Day Conference of District Mapeh Coordinators both Elementary and Secondary which will be on November 25, 2019 (1:00 PM to 5:00 PM) at Asturias Covered Court, Asturias, Cebu.
2. The aims of this conference are :
 - A. Discuss issues and concerns relative to the Division Sports Meet .
 - B. Selection of athletes for the Regional Sports Meet
3. The participants to this conference are all District MAPEH coordinators both Elementary and Secondary Schools. You are requested to bring the list of your potential athletes of the different events.
4. PSDSs and School Heads of concerned teachers are enjoined to ensure their participation and their classes are well taken care of.
5. This Memorandum will serve as **Authority to Travel** to the participants.
6. Food and snacks shall be chargeable against Physical Fitness and School Sports Funds while travelling expenses, per diem and incidental expenses shall be chargeable to Local School MOOE and other local funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.


MARILYN S. ANDALES, ED. D., CESO V
Schools Division Superintendent