



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Cebu Province

**Office of the Schools Division  
Superintendent**

DEC 17 2019

DIVISION MEMORANDUM

No. **794**, s. 2019

**DIVISION YEAR-END EXECUTIVE CONFERENCE (EXECON) PLANNING MEETING**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Division Supervisors/Coordinators  
SEPS and EPS 2  
PSDSs/OICs  
All Others Concerned

1. This Office announces the conduct of Division Year-End Executive Conference (ExeCon) Planning Meeting on December 17, 2019 @ 8:00 am – 5:00 pm at Ecotech Center, Sudlon, Lahug, Cebu City.

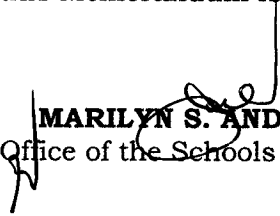
2. Participants to this Planning Conference are the following, to wit:

- |                         |                          |
|-------------------------|--------------------------|
| a. Edmond Apora         | - Maya NHS               |
| b. Abegail Villamor     | - Consolacion CS         |
| c. Manuel Alexes Tan    | - Almacen Torevillas NHS |
| d. Jessrel Gilbuena     | - Sta. Fe NHS            |
| e. Mesias Alinsunod     | - Arcelo MHNS            |
| f. Joselito Tagalog     | - Tayud ES               |
| g. Carlo Alfonso Obtina | - Shelomith LC           |

3. Transportation and other incidental expenses incurred by the participants shall be charged against **local/School MOOE/PTA funds** while AM & PM snacks and Lunch shall be charged against **Division MOOE** subject to proper accounting and auditing rules and regulations.

4. This Memorandum serves as participant's Authority to Travel.

5. Immediate and wide dissemination of this Memorandum is enjoined.

  
**MARILYN S. ANDALES, Ed.D.,CESO V**  
Office of the Schools Division Superintendent

SDS/ASDS/OFFICE/INITIALS OF THE HEAD/initials of the encoder



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City  
Telephone Nos.: 032-2556405  
Email Address: cebu.province@deped.gov.ph