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Republic of the Philippines  
**Department of Education**  
REGION VII, CENTRAL VISAYAYS  
**SCHOOLS DIVISION OF CEBU PROVINCE**

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

No. 806, s. 2019

**MANAGING CONFLICT: INTENSIFYING CONFLICT RESOLUTION ACROSS ALL LEVELS**

**To: Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors/Coordinators  
Senior Education Program Specialists/EPS II/EPSAs  
Public Schools District Supervisors  
Elementary & Secondary School Heads  
And All Others Concerned**

1. This Office announces the conduct of the **"Three-day Seminar-Workshop on Managing Conflict: Intensifying Conflict Resolution Across all Levels on December 26 - 28, 2019 (Thursday - Saturday)** at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The Seminar-Workshop activity aims to:
  - 2.1. synthesize competencies in managing conflict while intensifying the department's conflict resolution mechanisms;
  - 2.2. integrate actual experiences vis-à-vis application of concepts on conflict resolution; and
  - 2.3. commit to practice the competencies gained on managing conflict with an in-depth understanding on the different conflict resolution mechanisms.
3. Participants/speakers/TWG are the following:
  - 3.1 All Public Schools District Supervisors
  - 3.2 One (1) School Head from Elementary
  - 3.2. One (1) School Head from Secondary
  - 4.3. Dr. Leah B. Apao – ASDS (Speaker)
  - 3.3. Atty. Orville dela Cerna – Speaker
  - 3.4. Dr. Margarita A. Nierra, Mr. Louie G. Monteroso and Mrs. Marissa R. Delos Reyes (Training Team/TWG)



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4. The Medical Section/Nurse Section c/o Dr. Virgilio C. Tantuico/Asterteie A. Bernales is also hereby directed to assign at least two (2) nurses at the training venue during the Three-day activity.
5. Members of the training team, speakers, admin/logistics support staffs and participants will be given Compensatory Time-off (CTO) for services rendered during Sunday, Saturday or Holiday (December 28, 2019) in accordance to the existing Civil Service Commission (CSC) or DepEd Orders Issuances.
6. Participants from Bantayan and Camotes Islands, Members of the Program Management Team/Training Support Staff are given **Day Zero** for the ocular inspection as well as for the preparation of materials to be used for the said activity. Expenses such as, venue, accommodation and as well as their breakfast on the following day shall be charged against **Division HRD/MOOE Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
7. The said training-workshop is on **live-in/stay-in arrangement**. Travel and other incidental expenses of the participants shall be charged against **Schools' MOOE/Local Funds**. The first meal will be breakfast to be served at 6:00 – 8:00 AM on Day 1/December 26<sup>th</sup> and the last meal/snack will be on Day 3/December 28<sup>th</sup> in the afternoon to be served at 2:45 P.M. (no dinner). Expenses such as, venue, accommodation, meals and snacks of the participants, speakers and members of the training team as well as the training materials/tarp shall be charged against Division **HRD/MOOE Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
8. This Memorandum serves as **Authority to Travel** of the participants, speakers and the members of the training team.
9. Wide dissemination of and strict compliance of this Memorandum is desired.

MARILYN SANDALES, Ed.D., CESO V  
Schools Division Superintendent



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