



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 034 s. 2020

**CONDUCT OF SCHOOL MONITORING EVALUATION AND ADJUSTMENT (SMEA), AND
DISTRICT MONITORING EVALUATION AND ADJUSTMENT (DsMEA) FOR THE THIRD
QUARTER OF SY 2020-2021**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Division Supervisors/Coordinators
SEPS and EPS 2
PSDSs/OICs
Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the conduct of the Monitoring and Evaluation Conferences on the following dates stipulated hereunder:

- ❖ SMEA (per school) -February 3-7, 2020
- ❖ DsMEA (per district) -February 10-14, 2020

2. These MEA conferences aim to identify the different concerns, issues, gaps, and problems of the schools, and districts as basis for provision of appropriate intervention and technical assistance for the Division Management.

3. To ensure successful conduct on the above-mentioned MEA activities, the following personnel are assigned to conduct on-site monitoring:

- ❖ SMEA - PSDSs
- ❖ DsMEA - Division Personnel /CFTATs
- ❖ DMEA - SDS/ASDSs/ Chiefs (SGOD & CID)

4. All Public Schools District Supervisors (PSDSs) are hereby directed to strictly **monitor** the conduct of the SMEA conferences in their respective districts and ensure that schools are holding SMEA prior to the conduct of the DsMEA.



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5. Anent this, PSDS are directed to prepare the following documents during the DsMEA Conferences to be given to the assigned Division CFTATs:

- ❖ print out of the consolidated district CIGPs (as guide to the Division CFTATs during the presentation, but said document will not be submitted)
- ❖ Attendance
- ❖ Program

6. Please email and submit **SOFT COPY** of the DsMEA Consolidated Results for the Third Quarter to the following Division Personnel on or before **February 17, 2020**:

- ❖ South Districts - socorrorelacion@gmail.com
- ❖ North Districts - norman.blanco@deped.gov.ph

7. Division Chiefs, Dr. Novie O. Mangubat, SGOD Chief, and Dr. Mary P. Flores, CID Chief will serve as the Chief Monitoring Supervisors for the North Districts and South Districts, respectively.

8. For your guidance, please refer to the enclosed schedules and assigned Division Personnel per district.

9. Travelling expenses, meals, per diem, lodging and other incidental expenses incurred by the Division Personnel/CFTATs shall be charged against **Division MOOE Funds**, subject to its availability and the usual accounting and auditing rules and regulations.

10. This Memorandum serves as the Authority to Travel.

11. Immediate and wide dissemination of this Memorandum is enjoined.

MARILYN S. MANDALES EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

Enclosure 1

| Dates | Schools/Districts | Division Personnel | Venue |
|---|---|--|---|
| February 12, 2020 February 13,2020 February 14,2020 | San Fernando 1 - pm San Fernando 2 - am Minglanilla 1- pm Minglanilla 1-am | Dr. Jose Garry R. Napoles and Mr. Emmnuel Mendoza | To be determined by the PSDSs. Hence, PSDSs are requested to please coordinate with the assigned Division Personnel as to the DsME venue. |
| February 12, 2020 February 13,2020 February 14,2020 | Dalaguete 1 -pm Dalaguete 2-am Argao 1 -pm Argao 2 - am Sibonga -pm | Mrs. Maria Elena T. Paras and Mrs. Agustina Albiso | |
| February 12, 2020 February 13,2020 February 14,2020 | Samboan -pm Santander -am Oslob -pm Boljoon -am Alcoy- pm | Dr. Ma.Chona B. Redoble and Mrs. Maria Socorro N. Relacion | |
| February 12, 2020 February 13,2020 February 14,2020 | Ginatilan-pm Malabuyoc- am Alegria-pm Badian - am | Dr. Clavel Salinas and Mrs. Lovella Perales | |
| February 12, 2020 February 13,2020 February 14,2020 | Moalboal -pm Alcantara-am Ronda-pm Dumanjug 2- am Dumanjug 1-pm | Mrs. Jane Gurrea and Dr. Roderic Goles | |
| February 12, 2020 February 13,2020 February 14,2020 | Barili 1- pm Barili 2-am Aloguinsan -pm Pinamungajan 1-am Pinamungajan 2-pm | Mrs. Nenita Jaralve and Dr. Asteria Bernaldes | |
| February 12, 2020 February 13,2020 | Balamban 1- pm Balamban 2- am | Dr. Pamela A. Rodemio and Dr. Margarita Nierra | |

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|---|--|--|--|
| February 14,2020 | Asturias North-pm Asturias South -am | | |
| February 12, 2020 February 13,2020 February 14,2020 | Tuburan 1 -pm Tuburan 2-am Tabuelan -pm San Remegion 1- am San Remegion 2-pm | Mrs. Juvimar Montolo and Mrs. Monina Pomarejos | |
| February 12, 2020 February 13,2020 February 14,2020 | Bantayan 1-pm Bantayan 2- am Madrdejos- am Medellin-am | Dr.Gerardo S. Mantos and Mr. Jeremy Denampo | |
| February 12, 2020 February 13,2020 February 14,2020 | Daanbantayan 2- pm Daanbantayan 1- am Tabogon - am Borbon -am | Dr. Raul Jumao-as and Dr. Norman O. Blanco | |
| February 12, 2020 February 13,2020 February 14,2020 | Sogod-pm Catmon-am Carmen-pm Compostela-am | Mrs. Rosemary Oliverio and Mrs. Emma Truya | |
| February 12, 2020 February 13,2020 February 14,2020 | Lilaon- pm Consolacion-am Cordova -am | Mrs. Araceli Cabahug and Mrs. Riann Villamante | |
| February 11, 2020 February 12,2020 February 13,2020 February 14,2020 | Pilar -pm Tudela-pm Poro -pm San Francisco -am | Mr. Iasish T. Wagas and Mr. Chaney Gulfan | |