



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE

**Office of the Schools
Division Superintendent**

March 29, 2020

DIVISION MEMORANDUM

No. 148, s. 2020

To: All Division Personnel
PSDSs/OICs/Caretakers
Heads, Public Elementary and Secondary Schools

BASIS FOR APRIL 2020 SALARY

1. Everyone is hereby informed that submission of the monthly Daily Time Records or CSC Form 48 is temporarily suspended due the Enhanced Community Quarantine of the entire Cebu Province. The basis of your April 2020 salary was the February 2020 Form 7 submitted to Regional Office dated March 10, 2020.
2. For the teachers, deductions for the month of March 2020 shall be made on the subsequent salary on June, 2020. It must be noted that in accordance with the existing guidelines, the months of April and May are allotted for the PVP. The deductions for these months depend on the actual services rendered during the school year.
3. For Division personnel, whatever deductions made, it shall be given upon the lifting of the quarantine and your submission of your Daily Time Records (DTR) or CSC Form 48.
2. Widest and immediate dissemination of this Memorandum is desired.


MARILYN S. ANDALES, EdD, CESO V
Schools Division Superintendent



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