



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

November 13, 2020

DIVISION MEMORANDUM
No. 249, s. 2020

**LIST OF APPLICANTS RELATIVE TO DIVISION MEMORANDUM 213, s. 2020,
“GUIDELINES IN THE RANKING FOR TRANSFER OF NON-TEACHING PERSONNEL
FROM ONE STATION TO ANOTHER”**

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
Non-Teaching Personnel
All Others Concerned

1. Relative to Division Memorandum No. 213, s. 2020 issued October 5, 2020, this Office announces the list of non-teaching applicants for transfer of station as attached, for the position of ADAS III-Senior Bookkeeper, ADAS II-Disbursing Officer, ADAS II-SHS, Registrar I-SHS and Administrative Officer II-SHS in the Division of Cebu Province with a total of 17 applications received by the different sub-offices and the main office.

2. Validation, review and assessment of applicants' pertinent documents submitted to this Office shall commence on November 24, 2020 until December 4, 2020 as indicated in the schedule of activities in DM 213, s. 2020.

3. All applicants shall attend the Virtual Orientation, Confirmation of Preliminary Points and Virtual Interview which will be conducted by the Human Resource Merit Promotion and Selection Board Committee (HRMPSB) headed by its chairman, ASDS Cartesa M. Perico on the following dates:

December 8, 2020 (Orientation & Confirmation of Preliminary Points)

Morning Session: ADOF II-SHS, Registrar I-SHS, ADAS III-Senior (9:00AM)
Bookkeeper, ADAS II-Disbursing Officer & ADAS II-SHS

December 9, 2020 (Virtual Interview of Applicants)

Morning Session: ADAS III-Senior Bookkeeper, ADAS II-Disbursing
(9:00 AM) Officer & ADAS II-SHS

Afternoon Session: ADOF II-SHS, Registrar I-SHS
(1:30PM)

4. Transfer applicants shall ensure stable internet connection during the interview to avoid possible technical issues.

5. Committee members shall strictly comply all precautionary measures at all times in reporting to the office and going back home such as but not limited to social



distancing, wearing of masks, gloves and face shield, frequent hand washing of hands, etc.

6. Committee members shall be responsible in securing a quarantine / border pass from respective local government units for presentation in the different checkpoints.

7. Expenses incurred by the committee members of the HRMPSB relative to the selection process may be charged against School/Division MOOE funds, subject to its availability and the usual accounting and auditing rules and regulations.

8. All other provisions stipulated in the previous memorandum shall remain in place.

9. This memorandum shall serve as Authority to Travel.

10. For guidance, immediate and wide dissemination.

MARILYN S. ANDALES, EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII - Central Visayas
Schools Division Office of Cebu Province

LIST OF TRANSFER APPLICANTS FOR NON-TEACHING POSITIONS

NO.	DATE RECEIVED	NAME OF APPLICANT	POSITION	CURRENT SCHOOL ASSIGNMENT	SCHOOL/DISTRICT APPLIED	SUB OFFICE
1	6-Nov-2020	Adelen B. Escudero	ADAS II - SHS	Calerohan NHS, Dalaguete District	Mantalongon NHS, Dalaguete District	Dalaguete
2	29-Oct-2020	Judith Verano	ADAS II - SHS	Bulak NHS, Dumanjug District	Bitoon NVHS, Dumanjug District	Badian
3	18-Aug-2020	Flordeluna Montebon	ADAS II - SHS	Karsi NHS, Tuburan District	Ireneo V. Diamante NHS, Tuburan District	Balamban
4	5-Nov-2020	Ma. Eva Ompong	ADAS II - SHS	Libaong NHS, San Remigio District	Tambongon IS, San Remigio District	Division Office
5	28-Apr-2020	Ronna Fe Almazan	ADAS II - SHS	Cagay NHS, Barili District	Rosario NHS, Aleguinsan District	Division Office
6	23-Jan-2020	Gemberlyn Ediza	ADAS II - SHS	Montpeller NHS, Alegria District	Bala NHS, Moalboal District	Dalaguete
7	5-Nov-2020	Aileen O. Friolo	ADAS III (Bookkeeper)	Samboan Central School, Samboan District	Oslob Central School / Oslob District	Badian
8	29-Oct-2020	Geraldine Alberio	ADAS III (Bookkeeper)	Bulak NHS, Dumanjug District	Bitoon NVHS, Dumanjug	Liloan
9	5-Nov-2020	Maria Deona N. Rica	ADAS III (Bookkeeper)	Tabunan NHS, Borbon District	Carmen NHS/Carmen CS, Carmen District	Division Office
10	6-Nov-2020	Genlou Moneva	ADAS III (Bookkeeper)	Ginatilan Central School, Ginatilan District	Consolacion/Liloan District / Division Office	Division Office
11	21-Sep-2020	Higimarie Patlingrao	ADAS III (Bookkeeper)	Guibugangan Central School, Barili District	Bulak NHS, Dumanjug District	Badian
12	5-Nov-2020	Gemberlyn Tubalado	ADAS2 (Disbursing Officer)	Montpeller NHS, Alegria District	Moalboal NHS, Moalboal District	Dalaguete
13	4-Nov-2020	Clarence Benson D. Binagatan	ADOI II-SHS	Argao NHS, Argao District	Alcoy, Boljoon, Oslob District	Balamban
14	6-Nov-2020	Julie Ann Dayanan	ADOI II-SHS	Jose Chona Jo MNHS, Balamban District	Consolacion/Liloan District	Division Office
15	6-Nov-2020	Anna Mae Ancalas	ADOI II-SHS	Madridejos NHS, Madridejos District	North Area (mainland)	Division Office
16	6-Nov-2020	Maribeth Radin	ADOI II-SHS	Juan Pamplona NHS, Tabuelan District	Consolacion/Compostela District	Division Office
17	27-Jan-2020	Artemio Alpas	ADOI II-SHS	Badian NHS, Badian District	National High School near Barili District	Division Office
18	6-Nov-2020	Jesson Gome	Registrar I-SHS	Madridejos NHS, Madridejos District	District in the mainland	Division Office
19	17-Aug-2020	Johnny Alandre Cuesta	Registrar I-SHS	Carmen NHS, Carmen District	Compostela NHS, Compostela District	Division Office
20	27-Jan-2020	Aiffe Dumanan	Registrar I-SHS	Badian NHS, Badian District	National High School near Carcar City, Cebu	Division Office

--- nothing follows ---

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